



Eric Blair
Via Email
request-780xxxxxxxx@xxxxxxxxxxxxxxx.xxx

Legal & Democratic Services
Direct Line – 020 7525 7511
Fax – 020 7525 7675
accessinfo@southwark.gov.uk

10 February 2009

Dear Eric Blair

Re: Your request for information: Ref No. FOI 3533

Thank you for your request for information that was received on 9 February 2009 in which you requested:

“Agency worker: Agreements, Contracts, pay scales

Please send me an electronic copy, (see accessibility notes below) via <http://www.whatdotheyknow.com>, of the following information:

FOI Act: (Freedom of Information Act 2000)

:- Contracts or equivalent information/documents

Copies of any contracts you have for the provision of temporary worker agency staff, with regards agency/temporary social care/social worker staff/workers. Contracts you may have with individual agency staff recruitment businesses/services, hereafter called 'Vendors'. Or contracts you may have with organisations like, Comensura, Manpower, Reed, hereafter called 'Managed Service Provider' who provide Master/Vendor Neutral framework to managed all vendors on behalf of Public Authorities like yourselves. A sample FOI disclosed Managed Service Provider agreement can be downloaded via: <http://www.fileddropper.com/mastervendorcontract>

:- Hourly Pay scales/rates with regards agency/temporary social care/social worker staff.

1.2)A list of each Vendor you use and copies of hourly pay-scales/rates you hold for each Vendor. Whether or not you use each Vendor via a Managed Service Provider framework. If you do you use a Managed Service Provider please also provide a copy of the pay-scales/rates that are used by the Managed Service Provider to manage all these Vendors. Please ensure any provided pay-scale information provided explains how many years of experience is required to be applicable to any specific hourly rate.

:- Panel Vendor Agreement or equivalent information/documents

1.3 A copy of any contract/agreement used by yourself or any

Managed Service Provider to manage individual Vendors through any Master/Vendor Neutral framework you operate or participate in, this is sometimes called a Panel Vendor Agreement. A sample FOI disclosed Panel Vendor Agreement can be downloaded via: <http://www.filedropper.com/panelvendoragreement>

To help clarify these requests 1.1, 1.2, 1.3, you can download: A sample FOI disclosed Panel Vendor Agreement can be downloaded via: <http://www.filedropper.com/panelvendoragreement>

and

Sample FOI disclosed pay scale/rates information can be downloaded via: <http://www.filedropper.com/agencypayscalesrates>

A sample FOI disclosed Managed Service Provider agreement can be downloaded via: <http://www.filedropper.com/mastervendorcontract>

Please also indicate whether any of the information requested 1.1, 1.2, 1.3 has ever been disclosed before under the FOI Act.
Accessibility notes: Information accessibility

To be able to use a computer Screen Reader (http://en.wikipedia.org/wiki/Screen_reader) with any information you provide please provide the information in Microsoft Office Word Document format (.Doc) or equivalents like WordPerfect and Open Office Writer Please state explicitly if this format is not available, if this format is not available please provide it in an accessible Portable Document Format (PDF). Accessibility information can be found at: http://en.wikipedia.org/wiki/Screen_reader and with regards PDF's <http://www.adobe.com/enterprise/accessibility/training.html> - <http://www.adobe.com/products/acrobat/solutionsacc.html>”

Your request is being dealt with under the Freedom of Information Act 2000 and you will receive a response within 20 working days of the date that we received your request.

If the information you requested contains reference to a third party then they may be consulted before a decision is taken on whether or not to release the information to you. You will be informed if this is the case.

The Act defines a number of exemptions that may restrict the release of the requested information. There will be an assessment and if any of the exemption categories apply then the information may not be released. You will be informed if this is the case, including your rights of appeal.

The information provided will be in English, normal font size. If you require alternative formats, e.g. other language, audio, large print, etc. please notify us.

Further information on the Freedom of Information Act is available through the Information Commissioner at the:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow

Cheshire SK9 5AF
Telephone: 01625 545 700
Internet: www.informationcommissioner.gov.uk

Yours sincerely,

Janet McDonald
Corporate Access to Information Officer
Legal & Democratic Services