



Margaret Campbell
request-7509-7e187ac0@whatdotheyknow.com]

Culture, Sport and Community Learning Service
Iain Varah
Chief Officer

Culture, Sport and Community Learning Officer

8th Floor, Lynton House
255-259 High Road
Ilford, Essex, IG1 1NY

Please ask for P.Patricks
Direct line 020 8708 3091
Fax 020 8708 3178
Phillip.patrxxxx@xxxxxxxxxx.xxx.xx

Our ref :
CSCL/Allots/IV/PP/FOI/mcampbell/09
Your ref
Date: 5th February 2009

Dear Margaret Campbell,

FREEDOM OF INFORMATION ACT 2000 - INFORMATION REQUEST

I acknowledge your request for information received on 1st February 2009.

Your request is being considered and you will receive the information requested within the statutory timescale of 20 working days as defined by the Freedom of Information Act 2000, subject to the information not being exempt or containing a reference to a third party.

If appropriate, the information may be provided in paper copy, normal font size. If you require alternative formats, e.g. language, audio, large print, etc. then please let me know.

For your information, the Act defines a number of exemptions that may prevent release of the information you have requested. There will be an assessment and if any of the exemption categories apply then the information will not be released. You will be informed if this is the case, including your rights of appeal.

If the information you request contains reference to a third party then they may be consulted prior to a decision being taken on whether or not to release the information to you. You will be informed if this is the case.

There may be a fee payable for this information. This will be considered and you will be informed if a fee is payable. In this event the fee must be paid before the information is processed and released. The 20 working day time limit for responses is suspended until receipt of the payment.

If you have any queries or concerns then please contact the Information Officer at London Borough of Redbridge, Town Hall, PO Box 2, High Road, Ilford, Essex, telephone 0208 708 2161, e-mail xxx@xxxxxxxxxx.xxx.xx

Further information is also available from the Information Commissioner at:

Information Commissioner's Office

Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Telephone: 01625 545 700 www.informationcommissioner.gov.uk

Yours sincerely,

Iain Varah

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Chief Culture, Sport and Community Learning Officer



