

FREEDOM OF INFORMATION - EVALUATION

Please complete this form and return it to us so that we can improve our Publication Scheme and the way that we deal with requests for information under the Freedom of Information Act

Your details			
Please give your full name You do not have to give your name, but it may help us to act on your comments if we can link them up to your request and how we responded to you.			
What did you think of our Publication Scheme and how could it be improved? Please ignore this section if you did not use the Publication Scheme.			
	Yes	No	Don't know
Did you find the Publication Scheme easily?			
Did you find the kind of information you wanted easily?			
Was there any information you couldn't find?			
Did you like the way the Publication Scheme is set out?			
Would you use the Publication Scheme again?			
How did you find out about Publication Schemes?			
Do you have any other comments about the Publication Scheme?			
Did you use our website to find some information that you wanted. Please ignore this section if you did not use our website.			
	Yes	No	Don't know
Did you find the website easily?			
Did you find the kind of information you wanted easily?			
Was there any information you couldn't find? (please specify)			
Do you have any other comments about the website? (please specify)			

How well did we respond to your request for information? Please ignore this section if you did not make a request for information.

	Yes	No	Don't know		
Did you receive enough information about how we would deal with your request?					
Did we provide you with the sort of information you were looking for?					
Do you feel that we responded to you within a reasonable period of time?					
Did we keep you sufficiently informed if there was a delay in providing you with a response?					
Overall, how do you feel your request was handled?	Very well	Well	Average	Poor	Very poor
Do you have any other comments about any other aspect of Freedom of Information?					

Please return this questionnaire to

Alison Macdonald
 Board Secretary
 Chase Farm Hospital
 The Ridgeway
 Enfield
 Middx
 EN2 8JL

Or by fax to 020 8366 1361

Or by email to Foi@bcf.nhs.uk

Thank you for taking the time and trouble to complete this questionnaire