

My Ref

Your contact for this matter is:

Your Ref

Thursday 16 April 2009

Dear Mr Wagstaff

**Freedom of Information Request 464**

Receipt of your email dated 11 April 2009 is acknowledged.

Regarding your comments:

- 1 This request was submitted and acknowledged on the 22 January 2009:**

I would comment that this request was still in time.

Your request was received in Customer Services at 19:36 pm on 22 January 2009 and a system acknowledgement sent to your email. The Freedom of Information Act allows for a response within 20 working days, your acknowledgement from the FOI Office confirmed receipt on the 23 January 2009 and the 20 day count therefore commenced on 26 January 2009, with an expiry date of 20 February 2009. These calculations are in line with guidance from the Information Commissioner's Office. I hope this clarifies our timelines for you.

- 2 You again Mrs Rachel North, are also regrettably mistaken, as I have heard nothing from a Mrs Sue Harrison, West Lindsey District Council "Democratic Services Manager", "Data Protection Officer", etc etc as you incorrectly again state, please now provide the letter you refer to?**

Please find attached.

Yours sincerely

FOI Office  
West Lindsey District Council  
Guildhall, Marshall's Yard  
Gainsborough  
Lincolnshire  
DN21 2NA  
01427 676676



**Guildhall  
Marshall's Yard  
Gainsborough  
Lincolnshire  
DN21 2NA**  
Telephone **(01427) 676676**  
Fax **(01427) 675170**  
Web **www.west-lindsey.gov.uk**  
DX **27214 Gainsborough**

My Ref SH/GLB/  
Your Ref

Your contact for this matter is:  
Sue Harrison (Ext 600)  
Direct Dial (01427) 676600  
[sue.harrison@west-lindsey.gov.uk](mailto:sue.harrison@west-lindsey.gov.uk)

23 February 2009

Dear Mr Wagstaff

### **Freedom of Information Request**

Thank you for your recent e-mail dated 20 February 2009 in which you request a review of the response to your Freedom of Information Request, reference number 464.

In accordance with our procedure I will forward your complaint to the Director of Strategy and Regeneration.

Your complaint will be dealt with by the Council's Management Team. Any member of the Management Team who was involved in making the decision to which your complaint relates shall not take part in determining it.

It is intended that all complaints will be dealt with promptly.

If you are dissatisfied with the outcome of your complaint, there is a further right of appeal to the Information Commissioner whose contact details are:

Information Commissioner  
Wycliffe House, Water Lane  
Wilmslow, Cheshire  
SK9 5AF

Tel: 01625 545740  
[www.informationcommission.gov.uk](http://www.informationcommission.gov.uk)

Yours sincerely

Sue Harrison  
Democratic Services Manager

