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8 January 2009

Dear Mr Griffiths

FREEDOM OF INFORMATION REQUEST; REFERENCE FOI260874

I refer to your email (reference 1148-9dbOb500) dated 12 December 2008 in which you request, under the Freedom of Information Act 2000, copies of all e-mails between specified individuals within the Cabinet Office and Ecovert FM regarding SIA licences for the Cabinet Office Guard Service between January 2007 and the end of September 2007.

It is departmental policy that emails are deleted after 90 days so therefore the information requested is not available.

If you have any queries about this letter, please contact me. Please remember to quote the reference number above in any future communications.

If you are unhappy with the service you have received in relation to your request or wish to request an internal review, you should write, again referring to the above reference to:

Sue Gray
Director
Cabinet Office
70 Whitehall
London
SW1A 2AS

email: foiteam@cabinet-office.x.gsi.gov.uk

You should note that the Cabinet Office will not normally accept an application for internal review if it is received more than two months after the date that the reply was issued.

If you are not content with the outcome of your internal review, you may apply directly to the Information Commissioner for a decision. Generally, the Commissioner cannot make a decision unless you have exhausted the complaints procedure provided by Cabinet Office. The Information Commissioner can be contacted at:



The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Yours faithfully

Jerry Page