



**NORFOLK**  
CONSTABULARY  
*Our Priority is You*

Mr J Walker  
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Norfolk Constabulary

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18<sup>th</sup> of November 2008

[www.norfolk.police.uk](http://www.norfolk.police.uk)

Non-Emergency Tel: 0845 456 4567

Dear Mr Walker,

**Freedom of Information Act Request Reference N<sup>o</sup>: FOI 502/08**

I write in connection with your request for information which was received by the Norfolk Constabulary. I note you seek access to the following information:

- 1. What is your policy and what systems do you have in place for ensuring that people who train children on Common Purpose courses have passed the necessary criminal records checks?***
- 2. Please supply evidence/records that you have that Common Purpose trainers who deal with children have passed the necessary criminal records checks.***

Your request will now be considered in accordance with the Freedom of Information Act (2000). You will receive a response within the statutory timescale of 20 working days, as defined by the Act, subject to the information not being exempt or containing a reference to a third party.

In advance of our response, I would like to point out that the Freedom of Information Act provides the public with a right to request access to recorded information held by the Constabulary. If any of the information you have requested is not contained in a recorded format, the Constabulary is not obliged to create information for the purpose of responding to your request.

We aim to respond to your request by the **15<sup>th</sup> of December 2008**. In some circumstances the Norfolk Constabulary may be unable to achieve this deadline. If this is likely, you will be informed and given a revised timescale at the earliest opportunity.

Some requests may also require either full or partial transference to another public authority in order to answer your query in the fullest possible way. Again, you will be informed if this is the case.

Yours sincerely,

Nina Bond  
Freedom of Information Administrator  
Freedom of Information Department

We will answer letters within 10 working days, where information is available.  
Where this is not possible, an explanation will be given for any delay.



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