

06 September 2010

Royal Mail Group

Mr John Cross

By Email: request-4014-xxxxxxx@xxxxxxxxxxxxxxx.xxx

Freedom of Information Unit
2nd Floor
Royal Mail Sheffield
Pond Street
Sheffield
S98 6HR

colin.young@royalmail.com
www.royalmail.com

Dear Mr Cross

Re: Freedom of Information Act 2000 – ICO Case Reference FS50243489

I am writing in relation to your request for information from Royal Mail Group. As you will be aware, the Information Commissioner has issued a Decision Notice on this case under section 50(1) of the Freedom of Information Act. The Decision Notice requires Royal Mail Group to disclose the following:

- (i) the headings and subheadings contained in the minutes of the meeting of the Board of Directors on 8 October 2008;
- (ii) the information contained in the minutes of the meeting of the Board of Directors on 11 September 2008 identified in the main body of [the Decision Notice and Annex 3 to that notice] as information that should have been disclosed; and
- (iii) the environmental information contained in paragraph (a) of the minute RMH08/141 of the minutes of the Board of Directors' meeting on 8 October 2008.

In line with the requirements of the Decision Notice, I am providing the relevant information with this letter, alongside the information which we have already disclosed in response to your request. I trust that this now satisfies your complaint to the Commissioner.

Cont...

Yours sincerely

Colin Young
Freedom of Information Manager
Freedom of Information Unit

Enc: Redacted minutes of the meeting dated 11 September 2008
Redacted minutes of the meeting dated 08 October 2008