



Info-AccessOps
MINISTRY OF DEFENCE
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Mr R Rowlands
[Request-3964-4ba302c6](#)
[@whatdotheyknow.com](#)

Your Reference

Our Reference:

Date: 7th November 2008

Dear Mr Rowland

Thank you for your correspondence dated 6th November 2008. Your request relates to genealogical information.

The MOD has a specific process for members of the public who wish to obtain such information and this is detailed in the MOD Publication Scheme at www.foi.mod.uk. You should note that a non-refundable £30 flat-rate search fee is payable in advance for genealogical enquiries made other than by the widow/widower or his/her representative. Proof of kinship is required before information is disclosed.

For your information, and to help you make a decision on whether you wish to proceed with this request, you will be provided with the administrative records of the relative that you are searching for. The records will contain the name, address at which your relative was living when they enlisted, their service number, what their service record was within the British Army, Royal Navy or Royal Air Force, e.g. Regiment/Squadron(s)/Ship(s) they were attached to, also any sub unit(s) that they were attached to within that, Regiment/Squadron/Ship, lists of postings, the dates of postings, i.e. 6th June 1944 Europe, and their date of discharge from the particular arm in which they served.

I have forwarded your request to the following office:

Army Personnel Centre, HQ Secretariat,
Historical Disclosures,
Mail Point 400,
Kentigern House,
65 Brown Street
Glasgow
G2 8EX

They will contact you with details on how you can make the payment for this service and they may ask for additional information. If you do not hear from them within the next three weeks, and you wish to pursue this further, you should contact the office directly

If you would like to further information about genealogical requests and how the MOD handles them, please see the Veterans Agency website at <http://www.veterans-uk.info/>.

I hope that this is helpful to you.

Yours sincerely
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