

Mr Robert Clark
Email: Robert Clark [request-3953-a7xxxxxx@xxxxxxxxxxxxxxxxxxx.xxx]

2 December 2008

Our Ref: FOI 2008/133 – F0043217

Dear Mr Clark,

Re: Freedom of Information (Scotland) Act 2002 – Request for Information

Thank you for your email dated 4 November 2008 timed 22:48, which was received by the University on 5 November 2008, requesting information about:

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- 1. What will be the total cost of the Student Lifecycle Project to 31st of December 2008 and the breakdown of this cost? Please include travel expenses.**
 - 2. What is the estimated total cost of the Student Lifecycle Project to 31st of December 2008 taking into consideration the number of staff involved in attending presentations, meetings etc? E.g. total attendees hours grouped by academic/service grade.**
 - 3. What will be the estimated gain in fees from the increase in the number of students enrolling as a result of implementing the new system?**
 - 4. Please supply a list of the projects which have missed out on funding as a result of the Student Lifecycle Project?**
 - 5. Which group of individuals act as "checks and balances" to ensure that the university's aims are met? a. Will they sign the "project" off? b. If not who signs the "project" off?**
 - 6. Did the present Principal, Sir Muir Russell, have any decision in initiating the project? What was his contribution?**
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University's Response

1. What will be the total cost of the Student Lifecycle Project to 31st of December 2008 and the breakdown of this cost? Please include travel expenses.

The total costs charged to the Student Lifecycle Project account to 21/11/08 are £241,171. This breaks down into salary costs of £88,877 (to 31/10/08) and non pay costs of £152,294 (including travel expenses).

2. What is the estimated total cost of the Student Lifecycle Project to 31st of December 2008 taking into consideration the number of staff involved in attending presentations, meetings etc? E.g. total attendees hours grouped by academic/service grade.

The total number of estimated hours of activity for staff who are not part of the core project team to 31/12/08 is 7425 person hours. This includes staff seconded to the project from mid October and staff attending workshops and demos. It is not possible to give a breakdown of workshop attendees by grade/job family.

Section 17 of FOISA states that where public authorities receive requests for information that they do not hold, they must issue a notice advising that they do not hold the requested information. The University of Glasgow does not hold the information that you have requested, in relation to workshop attendees by grade/job family, and is not aware of any other public authority that could respond to your request.

3. What will be the estimated gain in fees from the increase in the number of students enrolling as a result of implementing the new system?

The new information system will be replacing a system which no longer meets the University's needs. The system is not being implemented to increase the number of students/fees. However, the implementation of the new system will contribute to the achievement of the University's key performance indicators relating to student recruitment.

Section 17 of FOISA states that where public authorities receive requests for information that they do not hold, they must issue a notice advising that they do not hold the requested information. The University of Glasgow does not hold the information that you have requested and is not aware of any other public authority that could respond to your request.

4. Please supply a list of the projects which have missed out on funding as a result of the Student Lifecycle Project?

There is not a waiting list of projects put to the side as a result of the decision to invest in the Student Lifecycle Project.

Section 17 of FOISA states that where public authorities receive requests for information that they do not hold, they must issue a notice advising that they do not hold the requested information. The University of Glasgow does not hold the information that you have requested and is not aware of any other public authority that could respond to your request.

5. Which group of individuals act as "checks and balances" to ensure that the university's aims are met? a. Will they sign the "project" off? b. If not who signs the "project" off?

The Student Lifecycle Project Board, chaired by David Newall, Secretary of Court has responsibility for the project and this includes ensuring that the University's aims for the project are met. Membership is David Newall, Professor Andrea Nolan, Professor Neal Juster, Professor Paul Hagan, Professor Stuart Reid, Dr Carol Clugston, Robert Fraser, Gavin Lee, Sandy MacDonald (Project Co- Director) and Christine Lowther (Project Co-Director). Regular reports are made to the University's Senior Management Group and through it to the University Court.

6. Did the present Principal, Sir Muir Russell, have any decision in initiating the project? What was his contribution?

The project was approved by the Senior Management Group which is chaired by the Principal. The project was also approved by the University Court and the University Finance Committee. The Principal is included in the membership of both groups.

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Breach of copyright law is an actionable offence and the University expressly reserves its rights and remedies available to it pursuant to the CDPA and common law. Further information on copyright is available at the following website:

<http://www.ipo.gov.uk/copy.htm>

Your right to seek a review

Should you be dissatisfied with the way in which the University has dealt with your request, you have the right to require us to review our actions and decisions. Please refer to the Review Procedure (<http://www.gla.ac.uk/foi/reviewprocedure.html>) for further information. All complaints regarding requests for information will be handled in accordance with this procedure.



Yours sincerely,

Data Protection and Freedom of Information Office