

**HERTFORDSHIRE WORKS PARTNERSHIP
VIBRANT TOWNS GROUP
RECESSION TO RECOVERY PROGRAMME**

**INVITATION TO SUBMIT AN EXPRESSION OF INTEREST FOR FUNDING
FROM THE PRG LOCAL SHOPPING CENTRE IMPROVEMENT FUND 2009**

**Please note: This Expression of Interest relates to Capital Funding only
Please refer to the Guidance Notes when completing this form.
Please note deadline for submission: 27th November 2009**


SECTION A	The local authority leading the bid
Local authority:	
Contact name:	
Position in organisation:	
Address:	
Telephone:	
Fax:	
E mail:	
SECTION B	The Project
Project name	
Location and address of project: (if project relates to more than one town/local shopping centre, please list all the centres)	
Project summary: Please provide (1) an overview of your project, (2) say what it will deliver (3) explain what problems and issues it is designed to address, and (4) explain how it will contribute to improving the vibrancy and vitality of this/these town centre(s)/local shopping parade(s):	

SECTION C	Scoring Criteria
<p>Please explain how your project meets each of the agreed scoring criteria:</p> <p>Criteria 1: Innovation Please explain how your project offers an innovative and creative solution to the problem/issues identified in Section B;</p>	
<p>Criteria 2: Additionality Please explain what your project will deliver over and above existing/mainstream projects/activities, particularly regarding</p> <ul style="list-style-type: none"> • Synergy • Unlocking other investment • Improvement of the area <p>If this project is part of a wider programme of activity, please give details.</p> <p>Please also explain how the project supports the objectives of your LSP, LDF or other strategy</p>	
<p>Criteria 3: Partnership Please list your partner organisations and explain how they have been involved in the development of your project, and what</p>	

<p>their role would be in delivery,</p>	
<p>Criteria 4: Funding Please confirm the total cost of the project</p> <p>How much is required from the Vibrant Towns PRG?</p> <p>How much has been secured as match funding and are these match funding sources confirmed?</p> <p>Please also explain how the project represents value for money</p>	<p>£.....</p> <p>£.....</p> <p>£.....</p>
<p>Criteria 5: Deliverability Please explain briefly why you and your partners have the capacity to deliver this project within budget and timescale, particularly focussing on your track record in delivering similar capital projects.</p>	
<p>SECTION D</p>	<p>Timescale</p>
<p>Duration of project: Please provide estimated start and completion dates (please note – projects should be able to be completed by 31st March 2011</p>	<p>start date: completion date:</p>

SECTION E	Additional Information
Please provide any additional information which you think will help the assessors to reach a decision on your bid.	

Declaration
<p>I declare that to the best of my knowledge and belief, the information given on this application form and in any supporting material is correct.</p> <p>I understand that acceptance of this expression of interest by Hertfordshire County Council (HCC) does not in any way imply that the project has been agreed, is eligible for or will receive funding from the Vibrant Towns PRG allocation.</p> <p>I give consent for this information to be stored and held in accordance with the Data Protection Act 1998 and used by Hertfordshire Works and its Vibrant Towns Group. I understand that if my application is successful, the name of my organisation, my partners and the amount awarded will be made public by the partnership in text and/or electronic form</p>

Signature: (the appropriate authority must sign all project applications)	
Name of signatory:	
Position of signatory:	
Organisation	
Date:	
please return this form on or before Friday 27 th November 2009 by email to:	
and send a signed printed version on or before Friday 27 th November 2009 to:	David Hughes Hertfordshire County Council County Hall, Hertford SG13 8DN

We will endeavour to notify all bidders of the results of this invitation within 2 weeks of the closing date.