



Alex Skene
Via Email
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Legal & Democratic Services
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19 December 2008

Dear Alex Skene

Re: Your appeal Ref No. 3238(1) against request for information: Ref No. 3238

I acknowledge your request for an appeal against our response to your *Freedom of Information Act* request number Ref No: 3238 made on 23 October 2008 in which you requested:

“Please could you provide me with a copy of the Travel Plan for the Blue Fin Building, 110 Southwark Rd, London SE1”

Your request is being considered through our appeals process and you will be notified of the result of your appeal within 20 working days.

The information will be provided in English, normal font size. If you require alternative formats, e.g. other language, audio, large print, etc. please notify us.

Further information on the *Freedom of Information Act* available through the Information Commissioner at the:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire SK9 5AF
Telephone: 01625 545 700
Internet: www.informationcommissioner.gov.uk

Yours sincerely,

Janet McDonald
Corporate Access to Information Officer
Legal & Democratic Services