

Department for Environment, Food and Rural Affairs

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Telephone 08459 33 55 77
Website www.defra.gov.uk

Our ref RFI 3340
Date 11 June 2010

Mr William Olde
Website: Whatdotheyknow.com

Dear Mr Olde

REQUEST FOR INFORMATION: For a copy of any preparations made for potential machinery of government changes or branding changes between 2005 to the current date.

Thank you for your request for information requesting a copy of any preparations made for potential machinery of government changes or branding changes, which we received on 17 May 2010. This request was dealt with under the Freedom of Information Act 2000 (FOIA).

A document covering potential machinery of government changes was prepared prior to the general election in May (see attachment). It specifically outlines the implications / requirements in dealing with a name change to the Department. There is no additional documentation dating back to 2005. We do not hold information on preparations made by our Agencies or NDPBs.

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In keeping with the spirit and effect of the FOIA, all information is assumed to be releasable to the public unless exempt. The information you requested may now be published on our website together with any related information that will provide a key to its wider context.

If you have any queries about this letter, please contact me. I also attach an annexe giving contact details should you be unhappy with the service you have received.

Yours sincerely

Robert Jones
Corporate Communications
Department for Environment Food and Rural Affairs

Annexe A

Complaints

If you are unhappy with the service you have received in relation to your request you may make a complaint or appeal against our decision within 40 working days of the date of this letter. Please write to Clive Porro, Head of Defra's Information Rights Team at, Area1B Ergon House, Horseferry Road, London SW1P 2AL, (email: informationrights@defra.gsi.gov.uk) who will arrange for an internal review of your case. Details of Defra's complaints procedure can be found at: <http://www.defra.gov.uk/corporate/complain/info.htm>

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. Please note that generally the Information Commissioner cannot make a decision unless you have first exhausted Defra's own complaints procedure. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF