



# HM TREASURY

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Information Rights Unit

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[www.hm-treasury.gov.uk](http://www.hm-treasury.gov.uk)  
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Ref: 10/233

Re: Freedom of Information Act 2000: COINS database training materials – time extension

Thank you for your enquiry dated 16 March requesting information under the Freedom of Information Act 2000.

2. We had notified you that we needed to take additional time to consider the balance of public interest in relation to your request for COINS training materials. I have this morning sent you our final reply and disclosure. But in the interval you asked for –

- all the emails discussing this public interest extension internally
- minutes of meetings discussing this public interest extension.

3. The Act provides a right of access to information rather than documents. If you have concerns about the way your request has been handled, the Act also provides for you to commission an internal review by the Authority. If you remain dissatisfied with the outcome of the internal review you can complain to the Information Commissioner. All this is set out in our standard complaints note at the end of FOI replies.

4. Against that background, I do not think your present enquiry is a valid FOI request. However, to be helpful I can tell you that when the Team Leader saw the proposed disclosure, she immediately raised concerns that the screenshots could infringe intellectual property rights. Since this was the day before the statutory deadline, I responded suggesting that we would need to take an extension to allow time for the issues to be resolved. Our final letter outlines how we contacted the supplier to understand their sensitivities. There are no minutes of meetings.

5. If you have any queries about this letter, please contact me. It will be helpful to us if you remember to quote the reference number above in any future communications.

Paul Morran  
Information Rights Unit



Your right to complain under the Freedom of Information Act 2000

If you are not happy with this reply, you may request a review by writing to HM Treasury, Information Rights Unit, 2/S2, 1 Horse Guards Road, London SW1A 2HQ.

Email [FOI.responses@hmtreasury.gsi.gov.uk](mailto:FOI.responses@hmtreasury.gsi.gov.uk)

Any review request must be made within 2 months of the date of this letter.

It would assist our review if you set out which aspects of the reply concern you and why you are dissatisfied.

If you are not content with the outcome your complaint, you may apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the Treasury. The Information Commissioner can be contacted at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

