



**Freedom of Information &  
Data Protection Act Team**

Room 1C/25  
100 Parliament Street  
London  
SW1A 2BQ

Ms Marie Griffiths

**Tel** 020 7147 0406

By e-mail to:  
request-302xxxxxxxxxx@xxxxxxxxxxxxxxxx.xxx

**Fax** 020 7147 0666

[www.hmrc.gov.uk](http://www.hmrc.gov.uk)

**Date** 8 March 2010  
**Our Ref** **FOI 1281/10**  
**Your Ref**

Dear Ms Griffiths

**Freedom of Information Act 2000**

Thank you for your e-mail of 5 March 2010 regarding Data Protection Act. Your request was received at HMRC on 5 March 2010 and I am dealing with it under the terms of the Freedom of Information Act 2000.

HMRC will provide information in response to a request free of charge. However, HMRC may ask you to pay our costs where there is lot of information involved, for example replies in excess of 250 sheets of photocopying. Whenever we contemplate charging we will provide full details of the charges and payment will be required before we send the response.

If you have any queries about this letter, please contact me. Please remember to quote the reference number above in any future communications.

Yours faithfully

Tony High  
**Freedom of Information Act Team**