



**Freedom of Information &
Data Protection Act Team**

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Ms Karen Helland

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Date 22 February 2010
Our Ref **FOI 1216/10**
Your Ref

Dear Ms Helland

Freedom of Information Act 2000

Thank you for your e-mail of 21 February 2010 regarding contact details. Your request was received at HMRC on 22 February 2010 and I am dealing with it under the terms of the Freedom of Information Act 2000.

HMRC will provide information in response to a request free of charge. However, HMRC may ask you to pay our costs where there is lot of information involved, for example replies in excess of 250 sheets of photocopying. Whenever we contemplate charging we will provide full details of the charges and payment will be required before we send the response.

If you have any queries about this letter, please contact me. Please remember to quote the reference number above in any future communications.

Yours faithfully

Tony High
Freedom of Information Act Team