

# Minutes

<b>Project</b>	SEMMMS A6 TO MANCHESTER AIRPORT RELIEF ROAD				
<b>Job No</b>	D128008	<b>Date of Meeting</b>	11/02/10	<b>Meeting No</b>	PB4
					<b>Page 1 of 6</b>

<b>Location of Meeting</b>	Hygarth House, Stockport
<b>Time of Meeting</b>	2:30pm
<b>Subject of Meeting</b>	Project Board No 4

**Persons present including representation**

Jim McMahon	SMBC
Chris Barber	MCC
John Gray	Cheshire East
John Twigg	Manchester Airport
Graham Martin	Scott Wilson
Martin Rigby	SMBC – in part for Design

**Apologies**

Andrew Ross	Cheshire East
Tim Baker	Scott Wilson

**Distribution of notes to**

As above plus

Sue Stevenson	SMBC
David Bland	MCC
Nasar Malik	Atkins
Joseph Roberts	Scott Wilson

<b>Date of Notes</b>	<b>16 February 2010</b>	s:\projects\semmms major information\15.0 meetings\15.3 project board meetings\project board no 4\semmms project board no 4 minutes 110210.doc
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<b>Job No</b>	D128008	<b>Date of Meeting</b>	11/02/10	<b>Meeting No</b>	PB4
					<b>Page 2 of 6</b>

NOTES	ACTION	DATE
<b>NOTES &amp; ACTIONS</b>		
<b>MINUTES OF PROJECT BOARD No 3</b>		
4.1	Minutes from previous meeting accepted	
<b>GOVERNANCE</b>		
4.2	JG confirmed that CE has no fundamental issues with that circulated by SW on 15/01/10. To forward comments.	CE 19/02/10
4.3	CB/DB to forward on comments.	MCC 19/02/10
4.4	<b>Post Meeting Note:</b> SGC meeting 30 March 2010, 14:30-16:30, Committee Room 1 at Stockport Town Hall	ALL 30/03/10
4.5	CB stated that Cllr Cowell (MCC) with current election commitments confirmed that he is unable to attend any SEMMMS SGC meeting. DB to seek to get sign-off from Cllr Cowell on draft of the Terms of Reference for the SGC and associated flowchart.	MCC 16/03/10
4.6	It was agreed by SMBC, MCC and CE that the Financial Arrangements between the 3 no. LA's would be progressed on the basis of length of scheme within the relevant authority.	
4.7	SW progressing development of PID documentation relative to DfT comments – draft to be submitted to DfT by end of Feb 2010.	SW 26/02/10
4.8	JMcM to convene meeting with GONW re planning submission and GONW stance on potential for 'call-in'. JMcM will provide invitation to GONW to attend SEMMMS Project Board meetings.	SMBC by 15/03/10
<b>COST CONTROL &amp; FUNDING</b>		
4.9	CE confirmed that approximately £500K funding identified from CE towards SEMMMS - CE to confirm figure to SEMMMS team.	CE 16/03/10
4.10	SMBC reiterated that at present, potential for funding of scheme development costs from GMTF is unclear and to be pursued by SMBC with support of MCC.	SMBC
4.11	MCC confirmed that no contribution budgeted for 2010/11.	

<b>Date of Notes</b>	<b>16 February 2010</b>	s:\projects\semmms major information\15.0 meetings\15.3 project board meetings\project board no 4\semmms project board no 4 minutes 110210.doc
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<b>Job No</b>	D128008	<b>Date of Meeting</b>	11/02/10	<b>Meeting No</b>	PB4
					<b>Page 3 of 6</b>

NOTES	ACTION	DATE
4.12 Forecast expenditure of £1.18m for 2009/10 currently budgeted to balance.		
<b>SCHEME BUDGET incl. METROLINK</b>		
4. JMcM confirmed that SEMMMS scheme budget does not include for a grade-separated solution for Metrolink interface and that from recent meeting with GMPTE, GMPTE have also not included this form of solution within the Metrolink Phase 3B budget.		
4. GMTPE indicated approx. £8m for Metrolink 'up & over' and approx. £20m for Metrolink 'down & under'. SW to adjust Risk Register entry for Metrolink interface to reflect these values – range from £4m (at-grade) to £20m, with £10m most likely cost.	SW	19/02/10
4. It was noted that Balfour Beatty will be appointed (March 2010) to undertake buildability and cost review (Corderoy), that will provide comment on Metrolink aspects re interface and costs – will seek to establish what can be achieved within scheme budget of £290m.	SMBC/ SW	
<b>PFI</b>		
4. Motts / SMBC to formally respond to DfT comments received via email on 28/01/10 on the "PFI Project Scope and Qualitative Value for Money Appraisal" report dated December 2009.	SMBC	26/02/10
4. SMBC to resolve appointment of Motts and associated fee submitted for progressing PFI role. Meeting arranged for 23/02/10 with Motts and PWC to discuss delivery of Quantitative Assessment Scope and Delivery.	SMBC	26/02/10
4. SMBC, CE and MCC to respond to email issued by TB on 21/01/10 with regard to confirmation is required from the 3 authorities as to which parts of the principal road network would be available for inclusion in the PFI for operation and maintenance.	SMBC / MCC / CE	22/02/10
4. JMcM to raise matter of DfT responses on PFI with GONW – meeting to be convened as per item 4.8 above.	SMBC	by 15/03/10
<b>DESIGN</b>		
4. Martin Rigby (SEMMMS Design Manager) presented the Styal Road Options Appraisal for the 3 no. options.		
4. MR to circulate the Options Appraisal as Draft to Project Board.	SMBC	24/03/10

<b>Date of Notes</b>	<b>16 February 2010</b>	s:\projects\semmms major information\15.0 meetings\15.3 project board meetings\project board no 4\semmms project board no 4 minutes 110210.doc
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<b>Job No</b>	D128008	<b>Date of Meeting</b>	11/02/10	<b>Meeting No</b>	PB4 <b>Page 4 of 6</b>

NOTES	ACTION	DATE
4. Project Board agreed that none of the 3 options would be discounted at this stage. Options 1 and 2 would be progressed for inclusion with the COBA and junction analysis/traffic modelling aspect of the Manchester Airport Options Appraisal exercise.		
4. The format of the Options Appraisal for the Manchester Airport options was agreed to be as per the Styal Road Options Appraisal, plus the following appraisal criteria:- <ul style="list-style-type: none"> <li>• traffic modelling / junction analysis (incl. Styal Road, options 1 &amp; 2)</li> <li>• mini-COBA analysis (incl. Styal Road, options 1 &amp; 2)</li> <li>• development land considerations to be progressed with Manchester Airport input (John Atkins) – required for input to land costs</li> <li>• legibility for users of new network</li> <li>• Metrolink interface</li> </ul>	SMBC (input from MAG)	16/03/10
4. Design Freeze 3 (DF3) will be inclusive of Styal Road and Airport preferred options following Airport options appraisal.	SMBC	31/03/10
4. SMBC to convene meeting(s) with Network Rail at earliest opportunity to discuss principles of that currently being proposed for SEMMMS and requirements from Network Rail.	SMBC	Mar '10
<b>1. MINUTES OF PROJECT BOARD No 2</b>		
1.1 Financial Arrangements – 2009/10 – CE confirmed their contribution for 2009/10 would be £180,000.		
1.2 SMBC advised that at present, potential for funding of scheme development costs from GMTF is unclear.		
<b>2. GENERAL</b>		
2.1 Scott Wilson to prepare a summary document list, including status for project board.	SW (TJB)	
<b>3. GOVERNANCE</b>		

<b>Date of Notes</b>	<b>16 February 2010</b>	s:\projects\semmms major information\15.0 meetings\15.3 project board meetings\project board no 4\semmms project board no 4 minutes 110210.doc
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<b>Job No</b>	D128008	<b>Date of Meeting</b>	11/02/10	<b>Meeting No</b>	PB4
					<b>Page 5 of 6</b>

<b>NOTES</b>	<b>ACTION</b>	<b>DATE</b>
3.1 Terms of Reference for Strategic Governance Committee to be drafted for project board to comment upon.	SW (TJB)	12/01/10
3.2 If <b>PFI</b> becomes an option to be pursued then full involvement of Local Authorities will be necessary. Potential impasse with DfT if PFI contributions unaffordable to LAs. Members need to be advised that PFI is being considered. SMBC are already discussing with various officers.	All	16/02/10
3.3 CE and MCC to provide comments and preferred option on proposed financial split between authorities as previously proposed (see attached).	CE (JG) & MCC(CB)	
<b>4. SCHEME BUDGET &amp; FUNDING</b>		
4.1 Report on latest scheme estimate, prepared by Corderoy is to be received by 23/12/09. Outcome will be reported at next board meeting.		
4.2 For programme entry, opportunity for reducing optimism bias from 44% to 25% to be considered. Atkins is to be advised and a note to be prepared for inclusion in MSBC.	SMBC (MR), Atkins (NM/NS)	16/02/10
<b>5. 2009/10 &amp; 2010/11 BUDGETS</b>		
5.1 2009/10 budget is £1.18m (£1m from SMBC, £180,000 from CE).		
5.2 Budgets for 2010/11 to be confirmed by LAs. CE stated funding would be available. MCC advised that no contribution would be possible until after programme entry. Funding from GMTE may be possible but this would not be retrospective. Forecast costs for 2010/11 being prepared.	SW (TJB)	16/2/10
<b>6. STYAL ROAD JUNCTION</b>		
6.1 Three options are currently being assessed by SMBC. SMBC will request comments from MCC and CE. Final size and layout of junctions will be dependent upon traffic flows which have yet to be finalised.	SMBC (MR)	15/1/10
<b>7. AOB</b>		
7.1 Top ten risks to be presented at next project board, including likelihood and impact.	SW(TJB)	16/2/10

<b>Date of Notes</b>	<b>16 February 2010</b>	s:\projects\semmms major information\15.0 meetings\15.3 project board meetings\project board no 4\semmms project board no 4 minutes 110210.doc
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<b>Job No</b>	D128008	<b>Date of Meeting</b>	11/02/10	<b>Meeting No</b>	PB4	<b>Page 6 of 6</b>

<b>NOTES</b>	<b>ACTION</b>	<b>DATE</b>
<p>7.2 MCC and CE to be invited to progress meetings to review design development.</p> <p><b>Next Meeting – 16<sup>th</sup> February 2010, 10:00 am</b></p>	SW(TJB)	ongoing

<b>Date of Notes</b>	<b>16 February 2010</b>	s:\projects\semmms major information\15.0 meetings\15.3 project board meetings\project board no 4\semmms project board no 4 minutes 110210.doc
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