

Minutes

Project	SEMMMS A6 to Manchester Airport Relief Road																		
Job No		Date of Meeting	24/11/09	Meeting No	2														
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Location of Meeting	Hygarth House – Stockport MBC																		
Time of Meeting	14.30 hrs																		
Subject of Meeting	Environmental Update re SEMMMS A6 to Airport relief Road																		
Persons present including representation																			
<table> <tr> <td>Sue Stevenson (SS)</td> <td>SMBC</td> </tr> <tr> <td>Andy Thornhill (AH)</td> <td>Mouchel</td> </tr> <tr> <td>Jamie Gleave (JG)</td> <td>Mouchel</td> </tr> <tr> <td>Tim Baker (TJB)</td> <td>Scott Wilson</td> </tr> <tr> <td>Graham Martin (CB)</td> <td>Scott Wilson</td> </tr> </table>						Sue Stevenson (SS)	SMBC	Andy Thornhill (AH)	Mouchel	Jamie Gleave (JG)	Mouchel	Tim Baker (TJB)	Scott Wilson	Graham Martin (CB)	Scott Wilson				
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Distribution of notes to																			
As above +																			
<table> <tr> <td>Jim McMahan (JMCM)</td> <td>SMBC</td> </tr> <tr> <td>Martin Rigby (MR)</td> <td>SMBC</td> </tr> <tr> <td>Robin Kimber (RK)</td> <td>Atkins</td> </tr> <tr> <td>Neil Stockley (NS)</td> <td>Atkins</td> </tr> <tr> <td>Joseph Roberts (JR)</td> <td>Scott Wilson</td> </tr> <tr> <td>Gordon Davidson (GD)</td> <td>Scott Wilson</td> </tr> <tr> <td>Diane Corfe (DC)</td> <td>Scott Wilson – EIA</td> </tr> </table>						Jim McMahan (JMCM)	SMBC	Martin Rigby (MR)	SMBC	Robin Kimber (RK)	Atkins	Neil Stockley (NS)	Atkins	Joseph Roberts (JR)	Scott Wilson	Gordon Davidson (GD)	Scott Wilson	Diane Corfe (DC)	Scott Wilson – EIA
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NOTES	DATE	ACTION
Introductions & Apologies		
2.1		Apologies from Jim McMahon SMBC.
2.2		Agreed that as a result of changes on overall SEMMMS approach, since previous Environmental Update meeting dated 08/10/09, the previous Notes of Meeting would be covered and new actions noted.
Proposed Scheme Programme		
2.3	11/12/9	Business Case to be developed with SEMMMS 7 as per high level programme that is to be developed with SEMMMS project team. SW aim to issue revised programme early/mid-December (relative to SEMMMS 7 programme from Atkins/GMTU). SW
Change in Legal Requirements		
2.4	ongoing	SMBC to confirm whether SEMMMS will go through the IPC process. SMBC
Planning Strategy		
2.5		ES still to be developed for submission on basis of breakpoints with the 3 no. local authority boundaries.
2.6	27/11/9	Mouchel to submit list of required contacts within SMBC for information required. SMBC to create list of contacts within SMBC; CE and MCC to develop responses and SMBC would coordinate these responses back to Mouchel. Mouch SMBC
Responsibilities (e.g. Public Consultation)		
2.7		SW issued Executive Summary as prepared by SMBC to Mouchel. <i>[Post Meeting Note: issued by SW]</i>
2.8		Mouchel to update historic information with that undertaken by SMBC/Counter Context post writing up of previous information. Mouch/ SMBC
Agreed Assessment Methodologies		
2.9		Mouchel tabled a Scoping Memo based on revised guidance from DMRB Volume 11. Mouchel to upload to ProjectSpace. Mouch
2.10	18/12/9	Agreed that Scoping Report cannot be finalised until conclusions of Modelling Scenario Definition meeting – scheduled for w.c. 07/12/09. Mouch

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2.11 Any changes in scope from that to be submitted mid-Nov as a result of design modifications etc. would be documented and justified in ES. Environmental Assessment Review		
2.12 SW Environmental issued review report to Mouchel 28/10/09.		
2.13 Mouchel to complete review of the Assessment report – to date no queries on that noted by SW other than Cultural Heritage comments. Mouchel to complete review and confirm any further queries/issues.	06/12/9	Mouch
2.14 SW (Annie Bingham) has contacted Rachel Morse (Mouchel) 26/09/09 – RM to respond to AB to resolve queries on SW comments. Environmental Master Plan	06/12/9	Mouch
2.15 Mouchel to utilise Design Freeze 2 (DF2) for master plan for progressing Scoping.		Mouch
2.16 Mouchel to be provided with latest design freeze (DF3 – Jan '10) to incorporate into EIA as soon as available from SMBC.	Jan '10	SW
2.17 Environmental review of options as part of decision process in moving towards DF3 and beyond – Mouch input required to inform. Target Cost Documents		SMBC/ Mouch
2.18 Mouchel to review mitigation costs in terms of that previously advised and based on latest Design. Environmental Statement		Mouch
2.19 Robin Kimber, Atkins (Modelling Strategic role) to be informed of information that is required from Modelling to inform EA and timing of issue from Modelling process – Mouch / Atkins meeting re timing of Mouchel input to Business Case.	19/10/9	Mouch/ Atkins
2.20 Detailed discussion on priority to resolve cumulative (environmental) impacts for further development of SEMMMS (full scheme) and other 'pipeline' developments. Modelling Scenario Definition meeting to be scheduled by SW for w.c. 07/12/09.		SW/ SMBC/ Mouch/ Atkins

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2.21	Mouchel to progress environmental screening re Habitats Regulations to establish appropriate assessments.		Mouch
2.22	Mouchel to progress with outline frameworks for Waste Management Plan; Construction and Environmental Plan and taking account of WebTag updates. Requires Contractor input.		Mouch
2.23	Mouchel to engage with SMBC public health officer re development of Health Impact Assessment.		Mouch
2.24	SMBC would be appointing a Contractor for early involvement/advice on construction and buildability issues – anticipated March 2009 appointment by SMBC.		SMBC
2.25	Mouchel to consult with SMBC (Vanessa Brooks) re Landscape design element of the EIA for resource (Mouchel would manage any SMBC design input). Mouchel to include in fee proposal.		Mouch
2.26	SS confirmed that SMBC will require to declare the carbon footprint for delivery of the scheme. Mouchel to contact Hannah Matthews SMBC to agree a methodology and develop this across the 3 no. LA's. To be included in the Scoping Report.		Mouch/ SMBC
2.27	Listed Building consents – decision to be made on responsibility and timing of associated actions on this matter. Will inform ES re impacts.		SMBC
Scoping Report			
2.28	Mouchel to update and re-scope previous Scoping Report and issue for comment to SMBC. Scoping Report to be issued post Modelling Scenario Definition meeting – scheduled for w.c. 07/12/09.	18/12/9	Mouch
2.29	Mouchel passed copy of responses and addressees to SS for information – no major issues raised through responses.		
2.30	Mouchel to advise SMBC on focused list of consultees for Scoping Report. Mouchel proposed to meet with SMBC Planning to discuss Scoping Memo and proposed submission for Scoping Report.		Mouch/ SMBC
2.31	SS stated that scoping report be posted on SMBC website and SEMMMS ProjectSpace.		Mouch

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Task Order			
2.32	Mouchel to reconcile with SMBC on value of Task Orders agreed to date with SMBC (circa £43K).	04/12/9	SMBC
2.33	Mouchel to submit a revised estimate for scope of works. This is to include breakdown of costs and programming against deliverables, including surveys; scoping Nov 2009; consultations; EIA; monthly progress reporting.	tba pre-Xmas 09	Mouch
Baseline Data			
2.34	Mouchel to assess baseline data for all elements of EIA in terms of that done previously and would be required for proposed submissions with new scheme – A6 to Manchester Airport. SW Environmental review will input to this.		
Ecological Survey			
2.35	Mouchel to organise for seasonal ecology surveys and assess resourcing for completion within timescales.		
2.36	Mouchel to submit fee proposal and programme for Surveys.	04/12/9	Mouch
2.37	Mouchel submitted revised buffer zone to SMBC (27/11/09). SMBC to review and respond as appropriate. Revised buffer zone was to increase areas west of A555 as a result of design not being fixed.		SMBC
2.38	Mandy Clarke, Cheshire East, confirmed as contact to liaise re consents for access to land.		
Health Impact Assessment			
2.39	Mouch to liaise with SMBC public health officer on production of HIA.		Mouch
Any Other Business			
2.40	Options report to be developed in support of design – issue re severance of golf course issue to this regard.		SMBC/ SW
Date of Next Meeting			
2.41	To be arranged.		SW

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