

# Minutes

<b>Project</b>	SEMMMS A6 to Manchester Airport Relief Road																					
<b>Job No</b>		<b>Date of Meeting</b>	06/11/09	<b>Meeting No</b>	1	<b>Page 1 of 3</b>																
<b>Location of Meeting</b>	Hygarth House – Stockport MBC																					
<b>Time of Meeting</b>	09:00 hrs																					
<b>Subject of Meeting</b>	GMTU Traffic Modelling SEMMMS 7 A6 to Manchester Airport Relief Road																					
<b>Persons present including representation</b>																						
<table> <tr> <td>Jim McMahon (JM)</td> <td>SMBC</td> </tr> <tr> <td>Sue Stevenson (SS)</td> <td>SMBC</td> </tr> <tr> <td>John Rice (JR)</td> <td>GMTU</td> </tr> <tr> <td>Tony Mellor (TM)</td> <td>GMTU</td> </tr> <tr> <td>David Nixon (DN)</td> <td>GMTU</td> </tr> <tr> <td>Pete Kidd (PK)</td> <td>MVA</td> </tr> <tr> <td>Graham Martin (GM)</td> <td>Scott Wilson</td> </tr> <tr> <td>Joseph Roberts (JMR)</td> <td>Scott Wilson</td> </tr> </table>							Jim McMahon (JM)	SMBC	Sue Stevenson (SS)	SMBC	John Rice (JR)	GMTU	Tony Mellor (TM)	GMTU	David Nixon (DN)	GMTU	Pete Kidd (PK)	MVA	Graham Martin (GM)	Scott Wilson	Joseph Roberts (JMR)	Scott Wilson
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<b>Distribution of notes to</b>																						
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<b>NOTES</b>		<b>DATE</b>	<b>ACTION</b>
<p><b>Introductions &amp; Apologies</b></p> <p><b>DECISION TO STOP SEMMMS 6 TRAFFIC MODEL</b></p> <p>1.1 JM explained that further to discussions with DfT the decision had been taken to stop work on the SEMMMS 6 traffic model. SEMMMS 7 would be progressed. JM explained that the Business Case would not be submitted to DfT prior to election purdah. SMBC and DfT have agreed to exchange letters pre election purdah to formalise the discussions regarding the scheme and confirm the status of the project at that time.</p> <p><b>SCOPE OF WORKS RE SEMMMS 7</b></p> <p><b>SEMMMS Wider Impact</b></p>			SMBC
1.2	Scope and detail of the model to be agreed with DfT. GMTU to produce a paper detailing the SEMMMS 7 approach for consideration by DfT to confirm that it is fit for purpose. The delivery schedule of this paper is to be included on the revised SEMMMS 7 programme. SEMMMS 7 to be fully compliant with DfT.		GMTU
1.3	JM explained that based on recommendations from Counsel, SEMMMS 7 needs to consider the impacts of future schemes including the potential Poynton Bypass and A6 / M60 link. GMTU to include consideration of the wider impacts of the scheme into the SEMMMS 7 traffic model.		GMTU
1.4	SEMMMS 7 requires to be available for WebTAG requirements within the Environmental Assessment. Mouchel to define WebTAG guidance.		Mouchel
1.5	Discussion held over how SEMMMS 7 would input into the proposed Woodford development. SMBC to hold internal discussion to agree approach and feedback to all.	11/11/09	SMBC
1.6	TM raised the issue of design liaison with Metro Link. GM confirmed that SMBC were in the process of arranging this liaison as the design would now be delivered form 1 no. design office (SMBC)		SW/SM BC
<p><b>Design Freeze 2 / 3</b></p> <p>1.7 JM explained that it has been agreed with all parties that all design responsibilities have now passed to SMBC. Design Freeze 2 could change and the current plan would be to produce a revised scheme</p>			Note

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layout by early January 2010.		
1.8 GMTU stated that a Design Freeze 3 (DF3) could be included into SEMMMS 7 in January with little affect on the programme. GMTU to confirm within the SEMMMS 7 revised programme.	11/11/09	GMTU
1.9 Meeting scheduled between SMBC, MCC and Manchester Airport for 24 Nov to review draft proposals for DF3 re Styal Road and airport junctions. SMBC to feedback as appropriate.		SMBC
<b>Traffic Flow Information for Design Freeze 3</b>		
1.10 TM/PK expressed concern that Design Freeze 3 should take into account the most recent traffic flows. GMTU to provide traffic flows in a suitable format (OD matrices) to SMBC to aid design of Design Freeze 3. GMTU to liaise with SMBC to confirm delivery and content of information.	11/11/09	GMTU
<b>PROGRAMME</b>		
1.11 SW to establish the input requirements from the SEMMMS 7 model ( <u>content</u> and <u>key dates</u> ) required to complete the deliverables from other members of the Project Team. This will include feedback from Mouchel (environmental requirements), Atkins (business case) and Mott MacDonald (PFI requirements).	ASAP	SW/ Mouchel / Atkins
1.12 GMTU to fully revise the delivery programme for SEMMMS 7 following the decision to stop work on SEMMMS 6 and submit to SMBC on basis of SEMMMS 7 only.	11/11/09	GMTU
1.13 JM explained that every effort needs to be made to ensure that the revised delivery schedule is robust.		Note
<b>COSTS</b>		
1.14 Alongside the updated SEMMMS 7 programme, GMTU to produce a new fee proposal with monthly cost forecasts for all works. GMTU stated that work done to date that was not already included in an order could be included in one new order with a breakdown of spend provided to assist cost control. A figure within this order could also be identified to cover future client questions.		GMTU
1.15 SMBC to advise GMTU as to whether fee proposal to be submitted by GMTU (inclusive of surveys, MVA fees) is to be submitted as one fee proposal or split into separate deliverables.	11/11/09	SMBC

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