



Information Services Directorate

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Mr. John Walker

15 January 2010

Dear Mr. Walker

**FREEDOM OF INFORMATION ACT 2000 – INFORMATION REQUEST
(Our Ref: FOI_09-201)**

Your request for information received on 26 December 2009 has now been considered and the information requested is enclosed herewith. For your convenience, I have reproduced your request in the attachment to this letter and provided our response in line with each question. I trust this will be to your satisfaction.

Please note that UEA asserts its copyright over the material released to you, and upon the condition that you will comply with all relevant copyright rules regarding reproduction and/or transmission of the information released.

You have the right of appeal against this decision. If you wish to appeal, please set out in writing your grounds of appeal and send to me at:

University of East Anglia
Norwich
NR4 7TJ
Telephone: 0160 359 3523
E-mail: foi@uea.ac.uk

You also have a subsequent right of appeal to the Information Commissioner at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow, Cheshire
SK9 5AF
Telephone: 01625 545 745
www.ico.gov.uk

Please quote our reference given at the head of this letter in all correspondence.

Yours sincerely

Raymond Scott
Strategy Development Manager
University of East Anglia

Response to Freedom of Information request (FOI_09-201)

The CRU receives money in the form of grants etc.

Please explain how this money is accounted for and give details of the checks and balances that are in place to ensure that this money is properly spent.

How is this money audited?

University projects are accounted for in line with UK Generally Accepted Accounting Practise (UK GAAP), with income recognised in line with the appropriate expenditure incurred by the project. At a University level, this is audited by the external auditors as part of the University's financial statements.

All projects are administered in line with the University's financial regulations, which may be found here: http://www.uea.ac.uk/polo/poly_fs/1.92953!finregs2.pdf. The University's internal audit function also includes projects as part of its remit, and documents and interrogates the internal administration of projects.

Further to this, a project may have additional requirements placed upon it by the funder, which will be stipulated in the contract at award. Such requirements vary, from the need to have the project signed off by a third party auditor, to some with no requirements at all.