

South Kesteven District Council

Council Offices, St. Peter's Hill
Grantham, Lincolnshire, NG31 6PZ
Tel: 01476 40 60 80
www.southkesteven.gov.uk



Legal Services

Your ref:		Please ask for:	Mrs C Richardson
Our ref:	CER/R/FOI 18774/LOG 728	Direct line:	01476 40 61 13
Fax:	01476 406000	Email:	c.richardson@southkesteven.gov.uk
Date:	1 st December 2009	DX:	27024 - GRANTHAM

Rob Shorrock
request-24069-df6d8e17@whatdotheyknow.com

Dear Mr Shorrock

Re: FREEDOM OF INFORMATION ACT 2000 – INFORMATION REQUEST

I acknowledge your request for information received into the Legal Services Section on 1st December 2009.

Your request has been placed before:

Susie McCahon, the Section Information Co-Ordinator for Asset & Facilities (01476 406423 – s.mccahon@southkesteven.gov.uk).

Liz Banner – Assets & Facilities Service Manager
(01476 406411 – l.banner@southkesteven.gov.uk)

Paul Stokes – corporate Head Resources and Organisational Development
(01476 406410 – p.stokes@southkesteven.gov.uk)

If the information is held by the Council, you will receive the information requested within the statutory timescale of 20 working days (30th December 2009), subject to the information not being exempt or containing reference to a third party.

For your information, the Act defines a number of exemptions, which may prevent release of the information you have requested. There will be an assessment and if any of the exemption categories apply then the information will not be released. You will be informed if this is the case, including your rights of appeal.

If the information you request contains reference to a third party then they may be consulted prior to a decision being taken on whether or not to release the information to you. You will be informed if this is the case.

If appropriate, the information may be provided in paper copy, normal font size. If you require alternative formats, e.g. language, audio, large print, etc. then please let me know.

There may be a fee payable for this information. This will be considered and you will be informed if a fee is payable. In this event the fee must be paid before the

South Kesteven District Council

Council Offices, St. Peter's Hill
Grantham, Lincolnshire, NG31 6PZ
Tel: 01476 40 60 80
www.southkesteven.gov.uk



information is processed and released. The 20 working day time limit for responses is suspended until receipt of the payment.

If you have any queries or concerns then please contact either Mr Paul Rushworth, Assistant Solicitor or Mrs Lucy Youles (Legal Services Manager) at Legal Services, South Kesteven District Council, Council Offices, St. Peter's Hill, Grantham, Lincolnshire, NG31 6PZ, telephone 01476 406080.

Further information is also available from the Information Commissioner at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Telephone number: 01625 545 700

Or by visiting the Information Commissioner's Office website at:

www.informationcommissioner.gov.uk

Yours sincerely

A handwritten signature in black ink, appearing to read 'C Richardson'.

Mrs C Richardson
Legal Administrator