

RESTRICTED CONTRACTS

DoR FORM 1049
(Updated October 2007)

REQUEST FOR FORMAL CONTRACT ACTION

PROCUREMENT SERVICES CONTRACTS ALL VALUES

The results of the C&W/Vistorm stress test carried out against the new MPS Internet hardware on which the Crime Mapping service is to be housed have revealed that there is a significant risk that the hardware may not be able to cope with the processing demands of the service if traffic exceeds 250 concurrent users. The recent perceived failure of the West Midlands' system, MyNeighbourhood, following the Home Secretary's publicised comments relating to Crime Mapping (Telegraph, 2008) is a cause for concern as there is a risk of reputational harm to the MPS, MPA and GLA as a result of the high media profile already associated with this project.

Several solutions to managing levels of traffic above the current MPS hardware capacity were sought. The following tender from Akamai was the only one to offer '100% availability for the mapping site no matter the load' (Akamai, 2008), so long as a link is available to the MPS site.

The £200,000 requested is comprised of two parts.

Part 1: Is the quote based on current predictions supplied by Akamai

'Pricing Table

Description	Cost
Dynamic Site Accelerator Enterprise Base Fee	4,930
Dynamic Site Accelerator Traffic Volume Set at 10 million page views per month	4,002
Monthly Recurring Total	9,230
Annualised Cost	107,184

Description	Cost
Dynamic Site Accelerator Traffic "annualised bucket" Set at 60 million page views	24,120
Professional Services	5,000
Professional Services Advanced Configuration	5,000
Annualised Cost	34,120

Total Contract Value -

£141,304

Notes:

1. Any additional bucket committed to during the contract term will not be charged at a rate higher than the £402 per million page views shown here.
2. Akamai must have a signed contract by Monday the 4th August for the integration to be

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achieved before the go live date of the 11th August.' (Akamai, 2008)

Part 2: A reserve fund of £58,696, corresponding to an additional 146 million page views is requested. This will allow for sufficient funding to settle any invoices resulting from unanticipated additional traffic and give sufficient warning to return to Management Board with further fully explored options. Any under-spend will be returned to the funding stream from which it is taken.

References:

Akamai (2008) Akamai Dynamic Site Accelerator Enterprise for: Metropolitan Police Service, in e-mail to [redacted]
2 [redacted]

Telegraph (2008) Crime maps to show offences for every street. Available from:
<http://www.telegraph.co.uk/news/newstoppers/politics/lawandorder/2466325/Crime-maps-to-show-offences-for-every-street-in-Britain.html> [Accessed 4th August 2008]

<i>Approved Business Case attached</i> No	<i>Date Procurement required by:</i> Immediate
<i>Approved Statement of Requirement attached</i> Not applicable	<i>Length of contract (years)</i> 1 year
<i>Health & Safety Risk Assessment undertaken</i> Not applicable	
Section 1A for Consultancy Support Requirements ONLY To be completed by Client	Please sign box
Requirement part of a larger initiative subject to Management Board or MPA scrutiny	

Section 2 Proposed Method of Purchase (Please tick relevant boxes) To be completed by Procurement Services	
<input checked="" type="checkbox"/> New Contract	<input type="checkbox"/> Competitive Tender
<input type="checkbox"/> Call Off Contract: (Give details)	<input checked="" type="checkbox"/> Single Tender
<input type="checkbox"/> Framework Arrangement PNN3 (Give details)	<input type="checkbox"/> EU Tender
	<input type="checkbox"/> Extension
	<input type="checkbox"/> Variation

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Supplier Details (Name, address, telephone/fax numbers and contact name)	Reason for Inclusion (Existing / previous supplier, market leader, new arrival, new technology)
Akamai Technologies Limited 3 _____ Major Account Executive (UK & Ireland) Office:5 _____ Fax: +44 (0) 1784 225 371 Mobile4 _____	Only supplier to offer 100% guarantee of service availability. This option was cheaper than the C&WWGT solution, which was not guaranteed.

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Section 4 Financial Information To be completed by Client	
Estimated Cost (Ex VAT) for entire contract period: £200k.....	General Ledger Code:
Basis of estimate	
Cost Centre/Project Code: <i>if applicable</i>	
.....	

Section 5 Client Contact Point Details To be completed by Client	
Signature:	Name: 6 <input type="text"/>
Branch / Business Area: Dol IMG	Phone No:7 <input type="text"/>
Date: 26 th June 2008	

Section 6 Financial Approval To be completed by Client	
If this expenditure relates to a specific business group or cost centre please sign part A. If this is for a corporate wide need and expenditure will be met from multiple devolved budgets please sign Part B.	
Part A I confirm that funding will be made available for the duration of this procurement in the cost centre budget described in Section 4 for the estimated cost shown. The estimate of the cost is reasonable. I have delegated authority to give financial approval for this expenditure.	
Signature:	Name:
Grade:	Date:
Part B I confirm that there is a proven requirement for these goods/services* (delete as appropriate). This is a corporate-wide need and as such funding will be drawn from local budgets. The estimate of the cost is reasonable. I have delegated authority to give financial approval for this level of expenditure.	
Signature:	Name:
Grade:	Date:

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Section 7 Justification for Non-Emergency Exemptions from Tender or Quotation over £40K e.g. Single Tender Action To be completed by Client (See Section 3 of the Contract Regulations)	
Legal Provision for reason that Exemption is sought	Evidence to support use of Exemption
Not Applicable	
Signature Head of Business Unit:	Name:
Grade:	Date:
Additional Information that should be brought to the Authority's attention regarding the Exemption Request (to be completed by Procurement Services)	
Procurement Services Contact name:	Date Request Sent to MPA:

Section 8 Exemption Decision (over £40K) Not Applicable	
Procurement Services will notify the Chief Executive of the Exemption request, in writing, by email, as follows: To: MPA Chief Executive 10 MPA Deputy Treasurer 11 MPA Management Accountant 12 CC: Client Unit Contact, Director of Strategic Finance, Director of Procurement Services, Director of Category Management, Director of Supply Chain Management, Category Director	Following consultation with Internal Audit, the Authority will respond, within 2 working days, in writing, (by email) either: <input type="checkbox"/> Exemption agreed <input type="checkbox"/> Exemption not agreed <input type="checkbox"/> Additional time or information needed before a decision can be made
Signature MPA Chief Executive:	Date of Decision:

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Section 9 Conflict of Interest			
To be Completed by All Signatories to this Document (See Section 19 of the Contract Regulations)			
Officers must give notice to the MPA Chief Executive of any interest, financial or otherwise, that they may have in this Procurement Activity. An "Interest" is broadly defined as an issue that might reasonably be regarded as affecting the Officer, their relatives or friends, to a greater extent than other inhabitants in the Metropolitan District.			
<i>I hereby confirm that I have no interest financial or otherwise in this Procurement Activity.</i>			
Name: ⁸	Signature:	Date:	04/08/2008
Name: ⁹	Signature:	Date:	04/08/2008
Name:	Signature:	Date:	
<i>I hereby confirm that I have the following interest in this Procurement Activity:</i>			
Name:	Signature:	Description of Interest:	Date:
Name:	Signature:	Description of Interest:	Date:
Name:	Signature:	Description of Interest:	Date:

THE COMPLETED FORM AND ATTACHMENTS MUST BE SUBMITTED TO PROCUREMENT SERVICES. For Exemptions (e.g. Single Tender Actions) the form must be submitted by email to the MPA followed up with the signed hard copy sent to the MPA. The MPA will respond by email and follow up with the signed hard copy response.

Publication Scheme:	N
Title and Version:	Form 1049
Purpose:	Form to request formal contract action
Relevant to:	MPS staff
Summary:	Form
Author:	Procurement Services
Creating Branch/OCU:	Resources Directorate
Date:	July 2008
Review Date	5 years