



Board Members' Appraisal Scheme

Confidential Discussion

Board Member: _____

Chair: _____

Date: _____

Introduction

Individual Board members bring their independent judgment, wide expertise and critical detachment to discussions and decision making. They contribute their professional and general management skills to the Board (and its committees) in a non-executive role.

The Board's responsibilities are to:

- Determine ARB's policies so that they deliver ARB's functions under the Act, and also meet the needs of users of architects' services, the general public and the profession it serves;
- Ensure that sufficient resources are in place and are used effectively and prudently to support and underpin the functions of the Act, and to safeguard the solvency of ARB and its assets;
- Ensure that high standards of corporate governance are maintained in the conduct of all its business in accordance with the principles of public life.

This scheme is intended to help Board members to discuss and develop their existing skills and knowledge, as well as giving them the opportunity to gain expertise in other areas. It will enhance a Board member's effectiveness and help them to get the most out of their time in office.

1. General review of the past year

2. Participation in/contribution to Board meetings and other events (e.g. Awayday, post-Board discussions)

3. How do you feel the Board has performed as a whole?

4. Contribution to strategy/policy formulation and other specific areas of contribution

5. What do you think might improve the work of the Board?

6. What would help you to develop and maximise your performance as a Board member?

7. How would you assess the Chair's performance? Is there anything you feel that the Chair might do differently to ensure that Board and individual Board member performance was maximised or enhanced?

8. Are there any other issues/topics you would like to raise?

Chair's summary:

Signed:

Date:

Board member's comments:

Signed:

Date:

For appointed members only:

Is the Board member suitable for reappointment (if applicable)?	YES/NO
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