

James Watson
[request-18@x]

1 October 2009

Our Ref: FOI 2009/167 – F0072840

Dear Mr Watson,

Re: Freedom of Information (Scotland) Act 2002 – Request for Information

Thank you for your email which was received by the University on 30 September 2009 timed 12:39 hours, requesting the following information:

1. Appendix C (Phase 1 - Estimated Costs) of "Review of Student Administrative Processes" that was submitted to the Senior Management Group - Tuesday 26 June 2007 provides an itemised budget request for phase 1 of the Student Lifecycle Project. Could you please provide the actual spent against each item listed in Appendix C?

2. Could you please provide me with a breakdown of the cost of the due diligence phase (i.e. £293,982)? In this breakdown all I need is who was paid, how much they were paid, and for what purpose?

3. Your estimated cost for phase 1 of the student lifecycle project was £653,600 (as described in Appendix C of "Review of Student Administrative Processes"). However, in replying to another FOI request (<http://www.whatdotheyknow.com/request/12499/response/36179/attach/5/attachment3%202.pdf>) you stated that the actual cost was in the region of £801,655.

Could you please tell me who approved the additional funds? I also wish to see all relevant proposals that were produced, and minutes of all meetings that were held to discuss or approve the additional funds.

4. On page 10 of "Review of Student Administrative Processes" document that was submitted to the Senior Management Group - Tuesday 26 June 2007 there is a mention of two independent consultants visiting the University. Could you please tell me how much each was paid and who approved the expenditure?

5. According to the high-level plan (see page 11 of the above document) the target completion date for Phase 1 was Aug 08. Was this achieved? If not when was this phase completed? If this phase was not completed on time what were the reasons?

As the University of Glasgow is a Scottish Public Authority, your request is subject to the terms of the Freedom of Information (Scotland) Act 2002 ("FOISA"). The University acknowledges receipt of your request and confirms a response will be sent to you promptly; and in any event not later than 28 October 2009. The Freedom of Information Office will contact you if we require any further information.

Yours sincerely,

Data Protection and Freedom of Information Office



The information that you supplied with your Request for information will be entered into a filing system and will only be accessed by authorised persons of the University of Glasgow or its agents. The information will be retained by the University and will only be used for the purpose of (a) processing your Request for information, and (b) for statistical and audit purposes. By supplying such information you consent to the University storing the information for the stated purpose. The information is held by the University in accordance with the provisions of the Data Protection Act 1998.