



and/or a Masters Degree that have been recorded on the Joint Personnel Administration system:

<b>Royal Navy</b>	<b>Army</b>	<b>Royal Air Force</b>
205	227	61

Post Graduate qualifications can be obtained either through completion of in house professional training courses, attendance at external educational establishments or through the pursuit of personal development. At this time data on post graduate qualifications is not held electronically. Furthermore, we may hold some limited information in manual form. However, it has been assessed that the costs for which we are permitted to charge in providing this information will exceed the appropriate limit. This appropriate limit is specified in regulations and for central government is set at £600. This represents the estimated costs of one person spending 3 and a half working days in determining whether the Department holds the information, and locating, retrieving and extracting the information. You may be aware that there are in excess of 145,000 service personnel that are currently serving as Other Ranks. Educational records for these individuals are held in units both in the United Kingdom and overseas. In order to determine how many graduates and post graduate qualifications held by those that are currently serving would require a manual search of each of these records. Therefore, under the terms of Section 12 of the FOI Act, this means that we are not obliged to comply with your request.

The MOD may be able to provide information requested if you reduce or refine your request to bring the cost of compliance under the limit. However, I must advise that the recording of educational qualifications is not a mandatory requirement and any data obtained from a manual search may not be sufficient to meet your needs.

If you are not satisfied with this response or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting the Head of Corporate Information, 6th Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail [CIO-FOI-xx@xxx.xx](mailto:CIO-FOI-xx@xxx.xx)). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not investigate your case until the MOD internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website, <http://www.ico.gov.uk>.

Yours sincerely

Deputy Chief of Defence Staff (Personnel) - Secretariat