

Direct Line: 01732 227350
Ask for: Wiebke Arnolds
Your ref:
My ref: 240/2009
Email: FOI@sevenoaks.gov.uk

Date: 17/08/2009

Dear Mr Houston,

FREEDOM OF INFORMATION REQUEST RE: Parking Enforcement

Thank you for your information request dated 12/08/09 and received 13/08/2009.
Please see your requests and the Council's responses below:

1. I would like to request the raw data set of parking tickets issued in the name of the council within the last five year period (22 July 2004 till now) broken down by: date, time, location, narrative of infraction, current status of case, next status of case, transaction details (ie. date, time and method of payments made), officer ID.

The Council holds the raw data, but we have estimated that the Officer's time involved in collating the data into the categories you have listed, would exceed the "appropriate limit" of £450 of the equivalent in Officer's time (2.5 days), as prescribed in the Regulations under section 12 of the Freedom of Information Act 2004. However, if you were to make a new request for a narrower category of information, as you offered in your email to us (" If you need any clarification of this request or if it is too broad in any way please feel free to email me"), we may be able to assist subject to the Council holding the information and the appropriate limit not being exceeded.

2. I would also like to request any information regarding 'reward'/bonus schemes/contracts in place for your parking enforcement officers. This is envisaged to cover the details of any systems, including (where bonuses are paid) the amount per officer per year, for the last five years.

Please note that the Civil Enforcement Officers are directly employed by the Council and do not have targets to issue a set number of Penalty Charge Notices each year.

3. As a supplementary, under section 16, I would also ask that you provide some detail about the recording processes of this parking information. E.g. What software is used? What data fields are recorded? What other data sets it links to, etc.

The Council uses ICES Parking Gateway. The Council records the data fields as required by the TMA 2004 Act. This will vary according to the type of Parking Contravention Notice that has been issued. Please find a test example of the fields attached. The database does not link to any other data set.

4. If FOI requests of a similar nature have already been asked could you please include your responses to those requests.

Please find a recent FOI request with the questions we receive on a regular bases.

I trust the above information has been of assistance to you. Should you have any further questions please do not hesitate to contact me.

If you are dissatisfied with the way your request for information has been handled, or you wish to seek a review of the decision not to release information to you, please write to Ally Round, Democratic Services Manager, Sevenoaks District Council, Argyle Road, Sevenoaks TN13 1BR or email: ally.round@sevenoaks.gov.uk. The review procedures can be accessed via www.sevenoaks.gov.uk/council_democracy_local_services/about_the_council/data_protection_and_freedom_of_information.

If, following the review of your complaint, you are still unhappy with the decision of the Council, you have a right to ask the Information Commissioner to look at your case.

Yours sincerely



Wiebke Arnolds

Freedom of Information Co-ordinator

Encl. Test sample, Response to FOI 173.2009

