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07 July 2009

Laura McCoy

Dear Ms McCoy

**Acknowledgement of your Request for Information**

Thank you for your request for information. Your request was received on 07 July and is currently being reviewed under the terms of the Freedom of Information Act 2000.

We will contact you again with a response to your request within the 20 working days commitment outlined in the Freedom of information Act. However if there are any queries with your request which I need to clarify with you, I will contact you at the earliest opportunity.

In some circumstances a fee may be payable and if that is the case, I will let you know. A fees notice will be issued to you, and you will be required to pay before we will proceed to deal with your request.

If you have any queries about this letter, please contact me. Please remember to quote the reference above in any future communications.

Yours sincerely

*Chris Pearson*

**CHRIS PEARSON**  
FOI Co-ordinator