

Schedule 7: Transition

1 **Background**

- 1.1 The purpose of this Schedule is to outline the activities to be undertaken during Transition including:
- (a) the project plan showing all key dates and periods;
 - (b) a description of the activities due to be undertaken during those periods;
 - (c) the resources identified to undertake the required processes;
 - (d) the Service Provider's responsibilities during the period;
 - (e) the processes and project methodologies to be used by the parties; and
 - (f) the Milestones which must be met by the Service Provider and the Liquidated Damages that become payable for failure to meet such Milestones.

2 **Transition Plan**

2.1 The Transition Plan is set out in this paragraph 2 and is also shown in the form of a High Level Transition Plan in the Annex to this Schedule. The purpose of the Transition Plan is to ensure a Smooth Transition from the Existing Service Provider to the Service Provider. Transition commences on the Effective Date and continues until all elements of the Services have successfully completed Trialling.

2.2 The Service Provider agrees to effect Transition in accordance with the project plan set out in the Annex to this Schedule.

2.3 The activities to be undertaken during Transition are as follows:

Development of the following new Transition Releases, all as set out in more detail in Schedule 2 (Services):

- (a) [s.43(2)] xxxxxxxxx
- (b) xxxxxxxxxxxxxxxx
- (c) xxxxxxxxxxxxxxxx
- (d) xxxxxxxxxxxxxxxx
- (e) xxxxxxxxx

2.4 The processes and project methodology to be deployed by the Service Provider during Transition are as follows:

The Service Provider approach will be based upon the existing in-house implementation methodology and will be managed using a scaled Prince2 implementation delivering items such as:

Annex: High Level Transition Plan

[s.43(2)]

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