

**RFI20091098 – Followup disclosure - Estimates of time spent dealing with response**

	Policy Advisor (BBC)	Regulatory Lawyer (BBC)	Senior Manager (BBC)	Senior Manager (BBC)	Commercial Manager (BBC)	Commercial Lawyer (BBC)	Administrator (BBC)	Senior Manager (RMS)	Senior Manager (RMS)	Other (RMS)	Senior Manager (Capita)	Commercial Manager (Capita)	Policy Manager (Capita)	SUB-TOTALS
Determining what information is held	0.5	1.5	-	-	0.5	0.5	-	2.5	2.5	2	2	15	2	34.5
Locating the information	-	1.5	-	-		-	-							
Retrieving the information	-	1	-	-		-	-							
Extracting the information	-	3	-	-		-	-							
The following activities cannot be included within the fees limit calculation, but should still be totalised for these purposes:														
Reviewing the information	9.5	15	4	13	-	2	-	1	1	-	4	7.5	2	174
Considering exemptions	6.5	10	-	0.5	-	-	-							
Liaising with colleagues regarding redactions	22	28	-	2	-	-	-							
Physically redacting exempt information	38	-	-	-	-	-	8							
<b>TOTALS</b>	<b>76.5</b>	<b>60</b>	<b>4</b>	<b>15.5</b>	<b>0.5</b>	<b>2.5</b>	<b>8</b>	<b>3.5</b>	<b>3.5</b>	<b>2</b>	<b>6</b>	<b>22.5</b>	<b>4</b>	

**GRAND TOTAL = 208.5 hrs**