

2

RE email re readers to dw 4 dec08 spec
From: [REDACTED] <[REDACTED]@smartcitizen.net>
To: "Darryl Wallace" <DWallace@Hillingdon.Gov.UK>
Date: 04/12/08 13:46
Subject: RE: Batch integration spec

CC: [REDACTED] <[REDACTED]@smartcitizen.net>, "Jayne Ward"
<Jayne.W...>
Hi Darryl

I think the process would be for you to place an order with Jayne at Bracknell Forest as this forms part of their contract.

The readers are extremely cheap at present with the current cost of the readers is £[REDACTED] per unit. Our suppliers have these in stock so delivery should be very quick.

If you need any more information, please let me know.

Regards
[REDACTED]

From: Darryl Wallace [mailto:DWallace@Hillingdon.Gov.UK]
Sent: Thursday, December 04, 2008 9:37 AM
To: [REDACTED]
Cc: [REDACTED]
Subject: Re: Batch integration spec

Thanks [REDACTED]

How do I go about ordering 60 card readers? Do I need to raise a purchase order number? Can I purchase through Smart Citizen or Bracknell Forrest?

How much would 60 cost?

Thanks

Darryl Wallace
Hillingdon First Project Manager
dwallace@hillingdon.gov.uk
Tel: 01895 277906
Fax: 01895 277726

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SS

RE email re readers to dw 4 dec08 spec

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Fwd RE Batch integration spec email to dw 4 dec 08txt
From: Jayne Ward
To: Darryl Wallace
Date: 04/12/08 14:55
Subject: Fwd: RE: Batch integration spec

CC: Peter Robinson
Hi Darryl

I will raise a PO for the 60 readers with SmartCitizen.

The cost will be £43.21 a reader

60 will therefore be £2,592.60 plus VAT

Once received I will raise an invoice for that amount that I will send to you and you will pay us

Regards
Jayne

>>> "Darryl wallace" <Dwallace@Hillingdon.Gov.UK > 04/12/08 14:16 >>>
Hi Jayne

Can we order 60 card readers please? Do I need to raise a purchase order number for the invoice? If so how much will 60 be?

Thanks

Darryl Wallace
Hillingdon First Project Manager
dwallace@hillingdon.gov.uk
Tel: 01895 277906
Fax: 01895 277726

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Fwd Purchase Order 135815
From: "Darryl wallace" <Dwallace@Hillingdon.Gov.UK>
To: <Jayne.ward@Bracknell-Forest.gov.uk>
Date: 05/12/08 15:42
Subject: Fwd: Purchase Order 135815
Attachments: Fwd: Purchase Order 135815

Jayne

Please see attached purchase order for the card readers.

Thanks

Darryl wallace
Hillingdon First Project Manager
dwallace@hillingdon.gov.uk
Tel: 01895 277906
Fax: 01895 277726

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Re Price of Smart Input Card Readers
From: Jayne Ward
To: Darryl Wallace
Date: 11/02/09 11:44
Subject: Re: Smart Input Card Readers

CC: [REDACTED]
Hi Darryl

The current unit price for the readers is £46.35. The price has been affected by the fall in the pound.
I will await the PO number
Regards
Jayne

>>> "Darryl wallace" <DWallace@Hillingdon.Gov.UK > 11/02/09 11:17 >>>
Jayne

Please can you order Hillingdon 10 more card readers. Please can you let me know the price and I will raise a PO.

Thanks

Darryl wallace
Hillingdon First Project Manager
dwallace@hillingdon.gov.uk
Tel: 01895 277906
Fax: 01895 277726

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RE FW Sign Off. Jan 09txt

From: Darryl Wallace [mailto:DWallace@Hillingdon.Gov.UK]
Sent: Fri 1/30/2009 12:55 PM
To: [REDACTED]
Subject: Re: Sign Off

Hi [REDACTED]

Number 2 the card map can be signed off (assuming the leisure concession area is now included). Please can you email me the final version.

Number 1 Smart Connect - we are still testing the interfaces (SC to parking and CRM to SC). A bulk load test is happening next week and then steady state testing after that. I don't think we will be in a position to sign that off until April 09.

Thanks

Darryl Wallace
Hillingdon First Project Manager
dwallace@hillingdon.gov.uk
Tel: 01895 277906
Fax: 01895 277726

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Uxbridge
UB8 1UW

>>> [REDACTED] smartcitizen.net> 29/01/2009 14:13 >>>

Hi Darryl

Can you confirm that the following two work packets can be signed off:

- 1. Installation and Configuration of SmartConnect
- 2. Production of Card Map

regards

[REDACTED]

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RE FW Sign Off. Jan 09txt

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This footnote also confirms that this e-mail has been scanned for the presence of computer viruses. Although the Council has taken steps to ensure that this e-mail and any attachments are virus free we advise that in keeping with good ICT practice the recipients should confirm this for themselves.

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Request for order for smart Input Card Readers
From: "Darryl wallace" <DWallace@Hillingdon.Gov.UK>
To: <Jayne.Ward@Bracknell-Forest.gov.uk>
Date: 11/02/09 11:17
Subject: Smart Input Card Readers

CC: "[REDACTED]" <[REDACTED]@smartcitizen.net>, "[REDACTED]"
<[REDACTED]>
Jayne

Please can you order Hillingdon 10 more card readers. Please can you let me know the price and I will raise a PO.

Thanks

Darryl Wallace
Hillingdon First Project Manager
dwallace@hillingdon.gov.uk
Tel: 01895 277906
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From: "[REDACTED] Sign-off for works delivered" <[REDACTED]@smartcitizen.net>
To: "Darryl Wallace" <DWallace@Hillingdon.Gov.UK>
Date: 12/02/09 15:41
Subject: Sign-off for works delivered
Attachments: Hillingdon Costs.xls

CC: [REDACTED] <[REDACTED]@smartcitizen.net>, "Jayne Ward" <Jayne.Wa...>
Hi Darryl

Please find attached a spreadsheet which lists the tasks included in the Method Statement and a description of how and when they were delivered.

I have included the CRM Integration as "delivered", as from our point of view, all that remains on that is the final testing of steady state processes - and that appears under another heading which we are not requesting sign off for. However if you would prefer to only sign off a part of this work at this stage then we have no problem with that.

For your reference I have included a summary table at the end of the spreadsheet which describes our understanding of what work is still left to do.

Thanks

[REDACTED]
SmartCitizen Ltd
tel: (01872) [REDACTED]
email: [REDACTED]@smartcitizen.net
<mailto:[REDACTED]@smartcitizen.net>
address: Unit 5, Penstraze Business Centre, Penstraze, Truro, TR4 8PN

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Method Statement Capital Costs	Item Desc.	Units	Unit Cost	Total	Method Doc Refs
One off sum for the configuration and installation of SmartConnect Citizen Registration Module	Per Site Licence Holder	1	£	£	2.2 & 2.4
Integration with Onyx CRM	Daily rate	15	£	£	3.1.1
Pilot Data Import	Daily rate	3	£	£	3.1.2
Live Data Import	Daily rate	5	£	£	3.1.2
Hotlist Interface / Transaction Processing	Daily rate	2	£	£	3.1.3
Project Management (to include testing & assisting 3 rd parties)	Daily rate	8	£	£	
Assistance to Bural Infomart		3	£	£	3.1.4 (Assisting 3 rd parties)
Assistance to Metric		2	£	£	3.1.4 (Assisting 3 rd parties)
User Training (per site / session basis – includes provision of manual etc where appropriate)	Daily rate for training	1	£	£	3.1.5
Consultancy and documentation	Daily rate	5	£	£	
Integration Specification - Batch Method version 3.0		1	£	£	3.1.1

Import Specification		1	£	3.1.2
LBH Security Considerations doc		1	£	
LBH Security Strategy doc		1	£	
Total:			£16,700	

Ad Hoc Costs	Item Desc.	Units	Unit Cost	Total	Method Doc Refs
Development of Card Data and key	Daily Rate	2	£	£	Email from DW
Full Load Test Data Import	Daily rate	5	£	£	As agreed with DW 12/01/2009
Set up Test system	Daily Rate	2	£	£	As agreed with
Parking Test Cards	Daily Rate	3	£	£	Requested by DW, KF
Live data import	Daily Rate	5	£	£	
Total:				£8,500	

Hardware Costs	Item Desc.	Units	Unit Cost	Total	Method Doc Refs
Card Readers	Cost + 3%	60	£	£	2.4.2
Card Readers for Training Room	Cost + 3%	10	£	£	2.4.2
SAMS	Per SAM	220	£	£	Agreed with DW
Total:				£7,005	

Revenue Costs	Item Desc.	Units	Unit Cost	Total	Method Doc Refs
Annual lump sum, for provision of Hosting and Maintenance Services LIVE SITE	Schedule 4A (Basic Hosting) Per Site Licence Holder, Per Year	1	£	£	2.1 & 2.5

Annual lump sum, for provision of Hosting and Maintenance Services TEST SITE	Schedule 4A (Basic Hosting) Per Site Licence Holder, Per Year	1	TBA	£0	Requirement identified on 26/02/2009
SmartConnect Annual Licence	Per Site Licence Holder, Per Year	1	£	£	
SmartInput Annual Licence	Per Site Licence Holder, Per Year	1	£	£	3.2.2
Total:				£16,064	

Tasks remaining:	Units	Cost	Total
Testing	1	£	£
Training	1	£	£
Ad-hoc days	10	£	£
Total:			£6,500

Evidence of Deliverable	Date Delivered	
SmartConnect database, website and web services. Hosted at SmartCitizen premises, viewable at http://hillingdonfirst.smartcitizen.net	06/11/2008	LA1-1
Integration Host software installed on LBH CRM PCs and servers on 20/01/2009.	20/01/2009	LA1-1
Imported pilot data on the following dates:	24/12/2008	
	29/11/2008	
	05/11/2008	
	11/12/2008	
	12/12/2008	
	16/12/2008	
	19/12/2008	
	24/12/2008	
Over 10,000 records imported to SmartConnect and corresponding card numbers returned to Onyx.		LA1-1
Import 150k records to SmartConnect and produce corresponding response files for import to Onyx CRM.		
Web services available for download of hotlists and upload of transactions – delivered 06/11/2008. Transactions uploaded by Metric (11/02/2009) and library PCs using SmartInput (20/01/2009). Hotlists downloaded by Metric (05/02/2009).	11/02/2009	LA1-1
Breakdown below.		
Assistance given to Martin King in Mifare 4k directory structure set-up and in testing sample cards.	29/01/2009	LA1-1
Assistance given to Sandy Mace in Mifare 4k directory structure set-up and input to Car Park Machine Specification. Assistance given to Ian Jones in integrating with web services.	16/01/2009	LA1-1
Breakdown below.		
Document describing how the steady state integration between Onyx and SmartConnect will be achieved. Version 3.0 delivered to LBH CRM team.	08/01/2009	LA1-1

Doc delivered to CRM team describing how to construct the data files for import to SmartConnect	30/12/2008	LA1-1
PDF describing methods of securing data on Hillingdon First smartcard.	18/12/2009	LA1-1
PDF describing Key diversification algorithms etc.	13/01/2009	LA1-1

Evidence of Deliverable	Date Delivered	
Document delivered to DW. Invoice requested for recharge 4 th Feb.09	26/01/2009	LA1-1
Imported 146,228 records to SmartConnect and produced corresponding response files for import to Onyx CRM.	05/02/2009	LA1-1
Test URL and test software made available to all relevant parties.	26/02/2009	LA1-4
Numerous test cards generated for Burall/Metric with various configurations for testing the parking machines. Snapshots taken of all cards before sending to Metric. Spreadsheet of results created and sent to DW w/e 3rd April 2009	03/04/2009	LA1-4
Scheduled for 19th March 2009. Data received from CRM on 26th March 2009. Import completed w/e 3rd April 2009.	03/04/2009	LA1-4

Evidence of Deliverable	Date Delivered	
	20/01/2009	
Delivered 11th March 2009	11/03/2009	LA1-2
Encoded and sent out to all suppliers w/e 3rd April 2009	03/04/2009	LA1-3

Evidence of Deliverable	Date Delivered	
Payable following live data import	03/04/2009	LA1-4

Test site up and running.	03/04/2009
Licence agreement signed in December.	
Cd supplied to LBH. Software installed and running on library PCs	20/01/2009

LA1-4

Notes	
CRM steady state testing. 1 day remaining of 8. *NB much of this testing has been used up supporting Burall and Metric in testing cards, keys, SAMs etc.	
Admin user training - not yet scheduled	
To be billed by BFBC as and when used up, as agreed with DW	

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From: "[REDACTED]" <[REDACTED]@smartcitizen.net>
To: "Darryl Wallace" <DWallace@Hillingdon.Gov.UK>,
<Jayne.ward@Bracknell-Forest.gov.uk>
Date: 17/03/09 15:45
Subject: RE: SAM costs

Hi Darryl

I put the order in for the SAMs over a week ago, so they should arrive fairly soon as they are on a [REDACTED] week lead time.

regards

[REDACTED]

From: Darryl Wallace [mailto:DWallace@Hillingdon.Gov.UK]
Sent: Tue 3/17/2009 3:40 PM
To: Jayne.ward@Bracknell-Forest.gov.uk; [REDACTED]
Subject: RE: SAM costs

[REDACTED]

Please can you order 220 SAMs. [REDACTED] will start production in 2 weeks time, what is the order time for the SAMs? Hope we are not too late.

Jayne

Purchase order number is 144650 for £3949. (220 x £17.95)

Thanks

Darryl Wallace
Hillingdon First Project Manager
dwallace@hillingdon.gov.uk
Tel: 01895 277906
Fax: 01895 277726

London Borough of Hillingdon
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2 East 03
Uxbridge
UB8 1UW

>>> "[REDACTED]" <[REDACTED]@smartcitizen.net> 12/02/2009 14:03 >>>

Hi Darryl

The JCOP21 is a relatively new product with the latest version of Javacard so is not likely to become obsolete but it is more difficult to predict availability. It may be prudent to order some extra at this stage and I think that 220 gives you a comfortable margin.

regards

[REDACTED]

From: Darryl Wallace [mailto:DWallace@Hillingdon.Gov.UK]
Sent: Thu 2/12/2009 2:01 PM

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RE SAM costs

To: Owen McLaughlin
Cc: [REDACTED]
Subject: RE: SAM costs

[REDACTED] 200 is fine to start with. We have about 184 machines. However we will need more in the future, is it better to get an extra 20 or will they still be easy to source in 18 months time?

Thanks

Darryl Wallace
Hillingdon First Project Manager
dwallace@hillingdon.gov.uk
Tel: 01895 277906
Fax: 01895 277726

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>>> [REDACTED] [REDACTED]@net> 12/02/2009 13:48 >>>

Hi Darryl

We've only bought [REDACTED] so far for development and testing, but are about to place the bulk order for [REDACTED] pieces. There is a [REDACTED] week lead time on these. Can you confirm this is the number that you need?

regards

From: Darryl Wallace [mailto:DWallace@Hillingdon.Gov.UK]
Sent: Thu 2/12/2009 1:45 PM
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: SAM costs

[REDACTED]

Thanks. How many did we buy in the end?

Darryl Wallace
Hillingdon First Project Manager
dwallace@hillingdon.gov.uk
Tel: 01895 277906
Fax: 01895 277726

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2 East 03
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>>> [REDACTED] [REDACTED]@smartcitizen.net> 12/02/2009 12:36 >>>

Hi Darryl

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RE SAM costs

Following on from my email of December 22'nd I can now give precise costs for the SAMs. At that time I quoted a figure of 'about £15'. The actual figure is a bit higher at £17.95. This is due to a combination of increased prices for chips in general due to exchange rate fluctuations and the lack of availability of the [REDACTED] or [REDACTED] platforms. We will have to use the [REDACTED] version.

I have sent copies of the new 'SAM Command Interface' document to both Metric and Burali

regards

From: Darryl wallace [mailto:DWallace@Hillingdon.Gov.UK]
Sent: Thu 2/12/2009 10:44 AM
To: [REDACTED]@smartran.co.uk
Cc: [REDACTED]
Subject: Re: FW: HFC Parking Machine tests 050209

On 13th Feb (tomorrow) [REDACTED] from Metric is coming in at 11am to prove:
GPRS to Web ASLAN parking management back office system

Smart Connect to Web ASLAN - hotlist (both CMS to ASLAN and then response back to CMS of hitlisted card use attempt)

Sandy confirmed they have not yet addressed:

- Power Up/Down of card reader
- Once a card has been read, card reader to ignore any further cards until the machine has been through its transaction, cancel or time out cycle

[REDACTED] proposed final acceptance testing w/c 16th March (my return from leave).

By early next week I want to issue a definitive list of our smart card queries (including the 3 items above) to [REDACTED] so they can work through them in time for acceptance testing.

Separately, the machine installation process is meant to commence next week.

Re: CMS-CRM-Libraries, we are ready to upload the test library database with our YLC numbers following the test bulk upload and response files from Smart Connect. This will happen tomorrow after a short delay waiting for Sirsi Dynix to reveal commands for back up / restore of the database. (If they delay any longer we will get one of our Oracle people in Housing to do it!).

Thanks

Darryl wallace
Hillingdon First Project Manager
dwallace@hillington.gov.uk
Tel: 01895 277906

RE SAM costs

Fax: 01895 277726

London Borough of Hillingdon
Civic Centre
2 East 03
Uxbridge
UB8 1UW

>>> "[REDACTED]@smartran.co.uk" 12/02/2009 08:11 >>>

Darryl

I have not received a response yet to this email to Sandy and I am aware that [REDACTED] has some questions outstanding with Metric.

[REDACTED] and/or myself are still available to visit site on 13th Feb, however we need confirmation that Metric will have delivered a new software releases with the missing functionality and fixes to the problems we identified and reported.

We would also like to schedule testing of the CRM-CMS-Library integration so we can check the end to end processes.

Overall we are making good progress, however we need to start signing off the components and moving towards readiness for rollout.

Regards

[REDACTED]

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Web: www.smartran.co.uk <<http://www.smartran.co.uk/>> Tel 01483 772241

RE SAM costs

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FW Sign Off key map Jan 09

From: Darryl Wallace [mailto:DWallace@Hillingdon.Gov.UK]
Sent: Fri 1/30/2009 12:55 PM
To: [REDACTED]
Subject: Re: Sign Off

Hi [REDACTED]

Number 2 the card map can be signed off (assuming the leisure concession area is now included). Please can you email me the final version:

Number 1 Smart Connect - we are still testing the interfaces (SC to parking and CRM to SC). A bulk load test is happening next week and then steady state testing after that. I don't think we will be in a position to sign that off until April 09.

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>>> [REDACTED]@smartcitizen.net> 29/01/2009 14:13 >>>

Hi Darryl

Can you confirm that the following two work packets can be signed off:

- 1. Installation and Configuration of SmartConnect
- 2. Production of Card Map

regards

[REDACTED]

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London Borough of Hillingdon

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UOM

Purchase Order Number: 141008

Page 1 of 1

Contact		Instructions	
Name:	Campbell, Maureen	1. The number of this official order form must be quoted on all correspondence. 2. Delivery must not be made on Saturdays, Sundays or Bank Holidays.	
Date:	11 FEB 2009		
Account No:	30 Days from Invoice Date		
Phone:	Currency: GBP		
Fax:			

Supplier		Delivery Address	
To: BRACKNELL FOREST BOROUGH COUNCIL		London Borough of Hillingdon	
TOWN SQUARE		ICT Services 2WEST	
EASTHAMSTEAD HOUSE		Civic Centre, High Street,	
BRACKNELL, BERKS RG12 1AQ		Uxbridge, Middlesex UB8 1UW	
United Kingdom		United Kingdom	
BRAC0007			

No.	Supplier Part No.	PLEASE SUPPLY :- Description	Quantity	Required Date	UOM	Unit Price	Vat Rate	Total
1		10 Smartcard readers DELIVER TO: Campbell, Maureen	1.0	18-FEB-09	EACH	463.50	0%	463.50

VAT NO. GB 222 4308 07	Sub Total	463.50
	VAT	0.00
	Grand Total	463.50

THIS ORDER IS PLACED IN ACCORDANCE WITH THE COUNCIL'S GENERAL CONDITIONS OF PURCHASE, COPIES OF WHICH ARE AVAILABLE ON REQUEST. Signature:

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STANDARD TERMS AND CONDITIONS OF CONTRACT FOR USE WITH
CONTRACTS FOR THE SUPPLY OF MATERIALS AND OR THE EXECUTION OF WORK

1. "Purchaser" shall mean the Mayor and Burgesses of the London Borough of Hillingdon and shall include duly authorised agents where the context so requires "Supplier/Contractor" shall mean the person to whom the Purchase Order is addressed.
- "Work" shall mean the supply, delivery, erection or supervision of erection of the Materials described in the Purchase Order.
- "Materials" shall mean those described in the Purchase Order.
- "Purchase Order" shall mean the Purchaser's official order.
- "Contract" shall be taken to include the Purchase Order, and these standard terms and conditions.
2. The Materials shall not be delivered nor the Work commenced except upon the receipt by the Supplier/Contractor of a Purchase Order signed by the Purchaser.
3. The contract prices payable in respect of the Materials supplied and or the work executed are those specified in the Purchase Order.
4. The contract prices payable shall include the cost of all non-returnable packing cases or other containers. All containers which are to be returned to the Supplier/Contractor shall be legibly marked returnable and with the name of the Supplier/Contractor. The Purchaser shall not in any circumstances be responsible for the loss of or damage to such containers or in respect of any delay in their return.
5. Payment will not be made to the Supplier/Contractor in respect of the Materials supplied or work executed until the Purchaser has certified that the relevant invoice is correct.
6. The invoice should state the place where the Materials were delivered.
7. Payment must be made within 28 days of receipt and agreement of the invoice.
8. The Supplier/Contractor shall, within 7 days after the delivery of the Materials or part thereof deliver to the Purchaser an invoice for the same duly completed on which there shall be a priced detailed account clearly setting forth the measurements or net weights, number or quantity, description and any other necessary particulars of the Materials supplied and shall state thereon the number of the Purchase Order for such Materials. In the event of any Materials carried by one order being delivered in more than 1 consignment the Supplier/Contractor, within 7 days of the delivery of each consignment shall deliver to the Purchaser an invoice in respect of each such consignment.
9. The date for delivery of the Materials and or the time for completion of the Work shall be that specified in the Purchase Order.
10. The Materials shall be delivered so that they reach the delivery point specified between 9.00 a.m. and 4.00 p.m. on the date or dates specified in the Purchase Order.
11. At the time of delivery of any consignment of Materials the Supplier/Contractor shall also deliver to the Purchaser a delivery note setting forth the measurements or net weight, numbers or quantity and description of the Materials delivered in such consignment and shall state thereon the number of the Purchase Order for such Materials and the Purchaser shall sign the delivery note.
12. Where Materials are supplied by weight the Supplier/Contractor upon delivering any consignment of such Materials, shall deliver to the Purchaser in addition to a delivery note as hereinbefore prescribed a Weight Ticket clearly showing the weight of the Materials in such consignment as determined over a public weighbridge named therein.
- Should the Purchaser see fit so to require any consignment as aforesaid it shall before delivery be accepted again be weighed upon the weighbridge at one of the Purchaser's depots in the presence of the Purchaser. Should the weight of the Materials in such consignment as determined by the check weighing in the presence of the Purchaser, in his opinion differ unreasonably from the weight of the same as set forth upon the Delivery Note and Weight Ticket, the cost of such check weighing together with the amount of any expenses incurred by the Purchaser in and about such check weighing including any loss sustained by the Purchaser owing to delay thereby, as determined by the Purchaser shall be paid by the Supplier/Contractor to the Purchaser, but in every other case shall be paid for by the Purchaser.
13. Materials supplied by volume shall be delivered in clearly calibrated vehicles.
14. Property in the Materials shall not pass to the Purchaser until they have been delivered in accordance with these conditions or if Work is required to be executed, until that Work is completed.
15. The Supplier/Contractor shall bear the risk of any damage to the Materials which is caused accidentally until property in the Materials has passed.
16. All goods and materials and all workmanship shall comply with the relevant British Standards Specifications or Codes of Practice or equivalent European Union national standards or national standards of another member state. Where and to the extent that goods, materials and workmanship are not fully detailed or specified all goods and materials and all workmanship shall be of a standard appropriate to the Contract and suitable for the purposes stated in or reasonably to be inferred from the Contract and shall be in accordance with good practice.
17. The Supplier/Contractor shall only provide samples of the Materials if requested to do so by the Purchaser.
18. The Purchaser shall have power to reject any Materials supplied which are not in accordance with the Contract or are otherwise defective unless he has already accepted them. The Purchaser will not be deemed to have accepted them if he has not been given an opportunity to examine them.
19. The Supplier/Contractor shall at his risk and expense and within 7 days of receipt of a notice in writing from the Purchaser remove any Materials rejected by the Purchaser. In the event of failure to do so, the Purchaser may cause the Materials to be removed and all expenses incurred by the Purchaser in connection therewith shall be borne by the Supplier/Contractor.
20. The Supplier/Contractor shall indemnify the Purchaser against any claim for infringement of Letters Patent, Registered Design, Trade Mark, Copyright or other protected rights in respect of the Materials supplied.
21. The Supplier/Contractor shall take every practicable precaution not to damage or injure any property or persons. The Supplier/Contractor shall satisfy all claims founded on any such damage or injury which arise out of or in consequence of any operations under this Contract whether such claims are made by the Purchaser or by a third party against the Supplier/Contractor and the Supplier/Contractor shall indemnify the Purchaser against all actions, demands, damages, costs, charges and expenses arising in connection therewith, provided however, that nothing in this condition shall render the Supplier/Contractor liable for any injury or damage resulting from any negligent act or omission of the Purchaser.
22. The Supplier/Contractor shall have in force and shall require any Sub-Contractor to have in force: -
 - (i) Employer's Liability Insurance, and
 - (ii) Public Liability Insurance for such sum and range of cover as the Supplier/Contractor deems to be appropriate but not less than five million pounds (£5,000,000) for any one accident unless otherwise agreed by the Purchaser in writing.
- All such insurances shall be extended to indemnify the Purchaser against any claim for which the Supplier/Contractor or any Sub-Contractor may be legally liable.
23. If either party is prevented or hindered from carrying out its obligations hereunder by circumstances beyond its reasonable control other than by weather conditions or conditions caused by weather conditions but including any form of Government intervention, strikes and lockouts relevant to the Contract, delays by Sub-Contractors (but only where such delays were beyond the control of the Sub-Contractor concerned), then the performance of such obligations shall be suspended for such time as the circumstances aforesaid last and the party affected shall not be liable for any delay occasioned thereby. Provided that if such delay shall extend for an unreasonable time the party not affected by the circumstances aforesaid may cancel the Contract and no liability shall by reason of such cancellation attach to either party. The Purchaser shall pay to the Supplier/Contractor such sum as may be equitable in respect of work performed prior to cancellation.
24. Should the Supplier/Contractor fail to deliver the Materials by the date specified in the Purchase Order for any reason not falling within Condition 23 above and/or fail to complete the Work within the time specified the Supplier/Contractor shall pay to the Purchaser 5% of the contract price for each week or portion thereof of delay up to a maximum of 20% of the contract price by way of liquidated damages and not as a penalty.
25. The Purchaser shall be entitled to determine the Contract and to recover from the Supplier/Contractor the amount of any loss resulting from such determination if the Supplier/Contractor shall have done any act intended as an inducement for obtaining any contract with the Purchaser or shall have committed any offence under the Prevention of Corruption Acts 1889 to 1916 or shall have given any fee or reward the receipt of which is an offence under Section 117 (2) of the Local Government Act 1972, or statutory modification or amendment thereto.
26. If the Supplier/Contractor should become bankrupt or insolvent or go into liquidation or be wound up or otherwise become incapable of carrying out his duties under the Contract the Purchaser may terminate the Contract and recover all loss, damages, claims, costs and expenses that may be incurred arising from such termination of the Contract.
27. The Supplier/Contractor shall not without the written consent of the Purchaser assign or sub-contract the Contract (which consent may be given subject to such conditions, if any, as the Purchaser may think fit to impose).
28. Failure by the Purchaser to enforce the provisions of the Contract or to require performance by the Supplier/Contractor of any of the provisions of the Contract shall not be construed as a waiver of or as creating an estoppel in connection with any such provision and shall not affect the validity of the Contract or any part thereof or the right of the Purchaser to enforce any provision in accordance with its terms.
29. The Supplier/Contractor shall as soon as is reasonably practicable repair or replace any of the Materials or part thereof or the Work which is or becomes defective during the period of 12 months from the date of delivery of the Materials or completion of the Work whichever is the later, where such defects occur under proper usage and are due to faulty design (other than a design made, furnished, or specified by the Purchaser for which the Supplier/Contractor has disclaimed responsibility in writing), the Supplier/Contractor's erroneous instructions as to use or erroneous use data, or inadequate or faulty materials or workmanship or any other breach of the

Supplier/Contractor's Warranties, express or implied. Repairs and replacement shall themselves be subject to the foregoing obligations for a period of 12 months from the date of completion of the repair or replacement.

30. Notwithstanding any other provision of the Contract confers or purports to confer any right to enforce any of its terms on any person who is not a party to it.
31. The Supplier/Contractor, in carrying out the Works, will not contravene the Race Relations Act 1976, the Race Relations (Amendment) Act 2000, or subsequent legislation by discriminating against any employee or applicant for employment because of race, colour, nationality or ethnic or national origin and will have regard to the Code of Practice formulated under the Race Relations Act. The Supplier/Contractor should also be aware of the Sex Discrimination Act 1975 and the codes formulated under it, the Equal Pay Act 1970, the Disability Discrimination Act 1996 and the Manpower Services Commission's Code of Good Practice on Employment of Disabled People.
32. The Supplier/Contractor, in carrying out the Works, shall comply with the requirements of the Health and Safety at Work etc. Act 1974, the Management of Health and Safety at Work Regulations 1992, the Construction (Design and Management) Regulations 1994, the Provision and Use of Work Equipment Regulations 1992 and all other legislation and best practice from time to time in respect of health and safety.
33. Where the Supplier/Contractor has submitted a Tender incorporating his own conditions in respect of the Work covered by the Purchase Order and those conditions conflict with any of these Standard Terms and Conditions of Contract, then these Standard Terms and Conditions shall prevail.

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Fwd Purchase Order 141008

From: Jayne Ward
To: Peter Robinson
Date: 12/02/09 12:05
Subject: Fwd: Purchase Order 141008
Attachments: Fwd: Purchase Order 141008; PO for 10 additional Readeres Feb 09.pdf

CC: [redacted]@smartcitizen.net

Hi Peter

Please will you raise a PO with SmartCitizen for 10 card readers to be delivered to Hillingdon
I enclose the PO number 141008 from Hillingdon which we will need to quote when we recharge after they have been delivered.

The unit price for the readers is £46.35

Budget code 116A

Thanks

Jayne

>>> "Darryl wallace" <Dwallace@Hillingdon.Gov.UK > 12/02/09 11:15 >>>

Hi Jayne

Please see attached PO for 10 card readers.

Thanks

Darryl wallace
Hillingdon First Project Manager
dwallace@hillingsdon.gov.uk
Tel: 01895 277906
Fax: 01895 277726

London Borough of Hillingdon
Civic Centre
2 East 03
Uxbridge
UB8 1UW

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FW Payments and Purchase Orders.Feb 09txt

From: Darryl Wallace [mailto:DWallace@Hillingdon.Gov.UK]
Sent: 12 February 2009 16:45
To: [REDACTED]
Cc: Shirley Clipp
Subject: Payments and Purchase Orders

[REDACTED]

Yes I have looked through the items and agree with effort so far.

I have raised a PO already for the £1000 for card data map and another one for £463 ish for the 10 extra card readers.

Please can you invoice BFBC for £19,200 (to include the £16,700 items delivered so far plus £2,500 for the test bulk load). I will raise a PO and send to Jayne.

I can't pay for the SAMs yet as I think the money should come from parking services and need Roy (parking manager) to return from motorbiking around India and authorise - should be next week.

Thanks

Darryl Wallace
Hillingdon First Project Manager
dwallace@hillingdon.gov.uk
Tel: 01895 277906
Fax: 01895 277726

London Borough of Hillingdon
Civic Centre
2 East 03
Uxbridge
UB8 1UW

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London Borough of Hillingdon

HILLINGDON
LONDON

Purchase Order Number: 144650

Page 1 of 1

Contact Name: Campbell, Maureen Date: 17 MAR 2009 Account No: Phone: Fax:	Instructions	1. The number of this official order form must be quoted on all correspondence. 2. Delivery must not be made on Saturdays, Sundays or Bank Holidays.
Terms: 30 Days from Invoice Date Currency: GBP	Invoice Address London Borough of Hillingdon Central Payments IS/04 Civic Centre Uxbridge, Middlesex UB8 1UW United Kingdom	Delivery Address London Borough of Hillingdon ICT Services 2WEST Civic Centre, High Street, Uxbridge, Middlesex UB8 1UW United Kingdom

Supplier To: BRACKNELL FOREST BOROUGH COUNCIL TOWN SQUARE EASTHAMPTSTEAD HOUSE BRACKNELL, BERKS RG12 1AQ United Kingdom BRAC0007	Invoice Address London Borough of Hillingdon Central Payments IS/04 Civic Centre Uxbridge, Middlesex UB8 1UW United Kingdom	Delivery Address London Borough of Hillingdon ICT Services 2WEST Civic Centre, High Street, Uxbridge, Middlesex UB8 1UW United Kingdom
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No.	Supplier Part No.	PLEASE SUPPLY :- Description	Quantity	Required Date	UOM	Unit Price	Vat Rate	Total
1		220 security access modules (SAMS) for parking machines and card encoding. DELIVER TO: Campbell, Maureen	1.0	24-MAR-09	EACH	3949.00	0%	3949.00

VAT NO. GB 222 4308 07	Sub Total 3949.00
	VAT 0.00
	Grand Total 3949.00

THIS ORDER IS PLACED IN ACCORDANCE WITH THE COUNCIL'S GENERAL CONDITIONS OF PURCHASE, COPIES OF WHICH ARE AVAILABLE ON REQUEST Signature:

Fold

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14

STANDARD TERMS AND CONDITIONS OF CONTRACT FOR USE WITH
CONTRACTS FOR THE SUPPLY OF MATERIALS AND OR THE EXECUTION OF WORK

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12. Where Materials are supplied by weight the Supplier/Contractor upon delivering any consignment of such Materials, shall deliver to the Purchaser in addition to a delivery note as hereinbefore prescribed a Weight Ticket clearly showing the weight of the Materials in such consignment as determined over a public weighbridge named therein.
13. Should the Purchaser see fit so to require any consignment as aforesaid it shall before delivery be weighed upon the weighbridge at one of the Purchaser's depots in the presence of the Purchaser. Should the weight of the Materials in such consignment as determined by the check weighing in the presence of the Purchaser, in his opinion differ unreasonably from the weight of the same as set forth upon the Delivery Note and Weight Ticket, the cost of such check weighing together with the amount of any expenses incurred by the Purchaser in and about such check weighing including any loss sustained by the Purchaser owing to delay thereby, as determined by the Purchaser shall be paid by the Supplier/Contractor to the Purchaser, but in every other case shall be paid for by the Purchaser.
14. Materials supplied by volume shall be delivered in clearly calibrated vehicles.
15. Property in the Materials shall not pass to the Purchaser until they have been delivered in accordance with these conditions or if Work is required to be executed, until that Work is completed.
16. The Supplier/Contractor shall bear the risk of any damage to the Materials which is caused accidentally until property in the Materials has passed.
17. All goods and materials and all workmanship shall comply with the relevant British Standards Specifications or Codes of Practice or equivalent European Union national standards or national standards of another member state. Where and to the extent that goods, materials and workmanship are not fully detailed or specified all goods and materials and all workmanship shall be of a standard appropriate to the Contract and suitable for the purposes stated in or reasonably to be inferred from the Contract and shall be in accordance with good practice.
18. The Supplier/Contractor shall only provide samples of the Materials if requested to do so by the Purchaser.
19. The Purchaser shall have power to reject any Materials supplied which are not in accordance with the Contract or are otherwise defective unless he has already accepted them. The Purchaser will not be deemed to have accepted them if he has not been given an opportunity to examine them.
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21. The Supplier/Contractor shall indemnify the Purchaser against any claim for infringement of Letters Patent, Registered Design, Trade Mark, Copyright or other protected rights in respect of the Materials supplied.
22. The Supplier/Contractor shall take every practicable precaution not to damage or injure any property or persons. The Supplier/Contractor shall satisfy all claims founded on any such damage or injury which arise out of or in consequence of any operations under this Contract whether such claims are made by the Purchaser or by a third party against the Supplier/Contractor and the Supplier/Contractor shall indemnify the Purchaser against all actions, demands, damages, costs, charges and expenses arising in connection therewith, provided however, that nothing in this condition shall render the Supplier/Contractor liable for any injury or damage resulting from any negligent act or omission of the Purchaser.
23. The Supplier/Contractor shall have in force and shall require any Sub-Contractor to have in force: -
 - (i) Employer's Liability Insurance, and
 - (ii) Public Liability Insurance for such sum and range of cover as the Supplier/Contractor deems to be appropriate but not less than five million pounds (£5,000,000) for any one accident unless otherwise agreed by the Purchaser in writing.
24. All such insurances shall be extended to indemnify the Purchaser against any claim for which the Supplier/Contractor or any Sub-Contractor may be legally liable.
25. If either party is prevented or hindered from carrying out its obligations hereunder by circumstances beyond its reasonable control other than by weather conditions or conditions caused by weather conditions but including any form of Government intervention, strikes and lockouts relevant to the Contract, delays by Sub-Contractors (but only where such delays were beyond the control of the Sub-Contractor concerned), then the performance of such obligations shall be suspended for such time as the circumstances aforesaid last and the party affected shall not be liable for any delay occasioned thereby. Provided that if such delay shall extend for an unreasonable time the party not affected by the circumstances aforesaid may cancel the Contract and no liability shall be incurred by reason of such cancellation attach to either party. The Purchaser shall pay to the Supplier/Contractor such sum as may be equitable in respect of work performed prior to cancellation.
26. Should the Supplier/Contractor fail to deliver the Materials by the date specified in the Purchase Order for any reason not falling within Condition 23 above and/or fail to complete the Work within the time specified the Supplier/Contractor shall pay to the Purchaser 5% of the contract price for each week or portion thereof of delay up to a maximum of 20% of the contract price by way of liquidated damages and not as a penalty.
27. The Purchaser shall be entitled to determine the Contract and to recover from the Supplier/Contractor the amount of any loss resulting from such determination if the Supplier/Contractor shall have done any act intended as an inducement for obtaining any contract with the Purchaser or shall have committed any offence under the Prevention of Corruption Acts 1889 to 1916 or shall have given any fee or reward the receipt of which is an offence under Section 117 (2) of the Local Government Act 1972, or statutory modification or amendment thereto.
28. If the Supplier/Contractor should become bankrupt or insolvent or go into liquidation or be wound up or otherwise become incapable of carrying out his duties under the Contract the Purchaser may terminate the Contract and recover all loss, damages, claims, costs and expenses that may be incurred arising from such termination of the Contract.
29. The Supplier/Contractor shall not without the written consent of the Purchaser assign or sub-contract the Contract (which consent may be given subject to such conditions, if any, as the Purchaser may think fit to impose).
30. Failure by the Purchaser to enforce the provisions of the Contract or to require performance by the Supplier/Contractor of any of the provisions of the Contract shall not be construed as a waiver of or as creating an estoppel in connection with any such provision and shall not affect the validity of the Contract or any part thereof or the right of the Purchaser to enforce any provision in accordance with its terms.
31. The Supplier/Contractor shall as soon as is reasonably practicable repair or replace any of the Materials or part thereof or the Work which is or becomes defective during the period of 12 months from the date of delivery of the Materials or completion of the Work whichever is the later, where such defects occur under proper usage and are due to faulty design (other than a design made, furnished, or specified by the Purchaser for which the Supplier/Contractor has disclaimed responsibility in writing), the Supplier/Contractor's erroneous instructions as to use or erroneous use data, or inadequate or faulty materials or workmanship or any other breach of the

Supplier/Contractor's Warranties, express or implied. Repairs and replacement shall themselves be subject to the foregoing obligations for a period of _____ months from the date of completion of the repair or replacement.

30. Notwithstanding any other provision of the Contract nothing in the Contract confers or purports to confer any right to enforce any of its terms on any person who is not a party to it.
31. The Supplier/Contractor, in carrying out the Works, will not contravene the Race Relations Act 1976, the Race Relations (Amendment) Act 2000, or subsequent legislation by discriminating against any employee or applicant for employment because of race, colour, nationality or ethnic or national origin and will have regard to the Code of Practice formulated under the Race Relations Act. The Supplier/Contractor should also be aware of the Sex Discrimination Act 1975 and the codes formulated under it, the Equal Pay Act 1970, the Disability Discrimination Act 1996 and the Manpower Services Commission's Code of Good Practice on Employment of Disabled People.
32. The Supplier/Contractor, in carrying out the Works, shall comply with the requirements of the Health and Safety at Work etc. Act 1974, the Management of Health and Safety at Work Regulations 1992, the Construction (Design and Management) Regulations 1994, the Provision and Use of Work Equipment Regulations 1992 and all other legislation and best practice from time to time in force in respect of health and safety.
33. Where the Supplier/Contractor has submitted a Tender incorporating his own conditions in respect of the Work covered by the Purchase Order and those conditions conflict with any of these Standard Terms and Conditions of Contract, then these Standard Terms and Conditions shall prevail.