

Essex County Council
Schools, Children & Families Directorate
PO Box 297, County Hall – E2
Chelmsford, Essex
CM1 1YS

PRIVATE & CONFIDENTIAL

C McEwan

Our ref: CYP/SC/031B-09

Your ref: N/a

Date: 11 June 2009

Dear Sir or Madam,

Thank you for your request for information, which was received by Essex County Council on 05 June 2009. Firstly, I would like to apologise for the delay in the processing of your correspondence. Please be assured that every effort is being made to meet deadlines and respond to concerns raised by our customers.

Your request is covered by the Freedom of Information Act, under which we must respond within 20 working days.

We will determine and let you know whether we hold the information you have requested and consider whether it is exempt from disclosure. Under certain circumstances we may charge for providing information, but we will let you know before we do any work that would incur a charge.

Please contact me if you would like further advice or assistance about your request or your right to access information held by Essex County Council.

Yours sincerely



Darren Sewell

Customer Care Officer

Telephone: 01245 434 172

Fax: 01245 435 131

E-mail: Darren.Sewell@essexcc.gov.uk