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My Ref

Your Ref

Your contact for this matter is:

FOI Office  
01427 676676  
foi@west-lindsey.gov.uk

5 August 2009

Dear Mr Murray

**Re: Freedom of Information Request Nos. 582, 584, 585, 586, 587, 591**

Further to your email dated, 19 June 2009, regarding the above-mentioned Freedom of Information Requests. Set out below are comments relating to each individual request:-

**(582) ASB Policies and Procedures**

The information has been provided as requested, however, personal data must be redacted as required by the Data Protection Act.

**(584) Wolds Meetings**

Details of Wolds Area Forums.

1. Date of last Wolds Area Forum meeting held at Tealby – 1 October 2008
2. Copy of the minutes – attached
3. Number of Tealby residents that attended the meeting. It is not a requirement of the Area forums for all attendees to disclose their home address. Therefore we only take the number of attendees as follows: 17 Members of the public including Parish, Town, District and County Councillors representatives from various public authorities and voluntary organisations. This figure excludes officers from West Lindsey but makes no differential between Councillors from Parish, District or County Council or members of the public.



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4. Cost of the meeting:

Refreshments	£7
Officers - Senior Policy Officer – 3hrs	£40.56
Policy Officer - 3 hrs	£35.43
Health Trainer – 2 hrs	£13.03
Recycling Officer – 2 hrs	£19.53
Health Co-ordinator – 2 hrs	£22.70
Committee Administrator – 2 hrs	£30.06
Mileage Claims	£17.02
Printing of Information Packs	£6.63
Folders for packs	£ 1.75
Room Charge	£40
Chairs Travel Expenses	£4.96
<b>Total</b>	<b>£238.67</b>

Other senior officers may attend this meeting but this is part of their duties as senior officers and therefore is no additional cost.

Normally only 1 Policy Officer attends each meeting but on this occasion the Senior Policy Officer acted as Sound Technician.

5. List of venues, attendance numbers and cost for each Wolds area forum meetings:

Costs for these meetings are only available in this format back to April 2007. This is due to a change in personal. These costs however are kept to a minimum and do not change greatly over time.

Date	Location	Attendance*	Cost
30 June 2004	Festival Hall, Market Rasen	36	
26 October 2004	Town Hall, Caistor	36	
14 March 2005	De Aston School, Market Rasen	42	
14 June 2005	Town Hall, Caistor	42	
13 October 2005	Festival Hall, Market Rasen	44	
14 March 2006	Town Hall, Caistor	22	
14 June 2006	Festival Hall, Market Rasen	40	
17 October 2006	Village Hall, Keelby	18	

12 March 2007	Festival Hall, Market Rasen	26	
4 June 2007	Methodist Hall, Caistor	22	£90.64*
29 October 2007	Festival Hall, Market Rasen	32	£197.15*
26 March 2008	Town Hall, Caistor	30	£181.23*
1 October 2008	Tennyson D'eyncourt Memorial Hall, Tealby	17	£238.67
30 March 2009	Festival Hall, Market Rasen	20	£249.75

- These numbers represent Members of the public including Parish, Town, District and County Councillors representatives from various public authorities and voluntary organisations.

\* Not all costs are available for this meeting.

#### **(585) Reference Number**

Explanation contained within response to FOI 560

#### **(586) Surveillance Vehicle S718 HCP**

Internal review carried out (see letter dated 22 April 2009) FOI No. 480 has already been reviewed. CMT agreed that all relevant information had been supplied to you in the original response.

#### **(587) ASB Policies and Procedures**

A revised ASB Policy is currently going through the Committee process. I am now able to confirm that the date of the Community and Waste Services Committee is 9 September 2009. Following this Committee Meeting and allowing for "call in", a copy of the policy will be forwarded to you by the end of September.

#### **(591) Covert Surveillance**

Document attached.

I now believe that all outstanding issues have been dealt with. As previously stated, if you remain dissatisfied, please refer your concerns directly to the Information Commissioner, details as follows:

Information Commissioner  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Yours sincerely

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