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16 June 2009

e-mail: xxxxx.xxxxxxxx@xxxxxxxxxx.xxx.xx

Dr N Bhatia
via email to 'request-11867-a867658f@whatdotheyknow.com'

Dear Dr Bhatia

Freedom of Information Request – SCR Project – Reference M126/09

I am writing further to my email of 12th June concerning this request.

You asked us:

1. Please could you kindly send me the minutes (draft or otherwise) of any Summary Care Record Project/Programme Board meeting held between 01.01.09 and 30.04.09.
2. Please could you kindly send me the minutes (draft or otherwise) of any Summary Care Record Project (or Project Implementation) Team meeting held between 01.01.09 and 30.04.09.
3. Please could you kindly send me any Summary Care Record Highlight Reports, Update Reports or Progress Reports created or updated between 01.01.09 and 30.04.09.
4. Please could you send me any Summary Care Record Risk Logs, Issue Logs or Decision Logs created or updated between 01.01.09 and 30.04.09.

I am writing to advise you that I have established that the information you requested is not held.

This is because no project to set up the Summary Care Record in Manchester Primary Care Trust has yet been established.

However, in order that you may understand our position better I enclose two documents setting out the pre-project planning and scoping which has been done so far, together with an outline timetable.

I must repeat my apology to you contained in my email of 12th June. We should have replied to you by 10th June and we very much regret our failure to comply with the requirements of Section 10 of the Act and that you had to remind us before a response was received.

I have now investigated the reasons for the delay and find that it was partly due to a failure on the part of an individual member of staff to give appropriate priority to the handling of requests under the act, combined with a very heavy workload. The need to meet our commitments under the act has been re-emphasised.

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: FreedomOfInformation@manchester.nhs.uk

In the light of your having complained already to the Information Commissioner, I am copying this correspondence to his office for information.

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of any internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Yours sincerely



Jim Whitaker
Information Governance Manager
xxxxx.xxxxxxxx@xxxxxxx.xxx.xx

Attached: ManchesterSCRProjectOutlineTimescale.pdf
ManchesterSCRProjectMandate.pdf

Copy to Information Commissioner's Office (Dr Bhatia's complaint to you was dated 12th June.)