

The information that constitutes the University's response to your requests for information, (points 1 and 2 above), have been withheld as (a) the information are considered as personal data as defined in the Data Protection Act 1998, and (b) the release of the information would be in breach of the data protection principles as defined in the Data Protection Act 1998. Therefore the exemption from release of the information applies as specified under sections 38(1)(b) and 38(2) of the Freedom of Information (Scotland) Act 2002. This exemption is an absolute exemption under of the Freedom of Information (Scotland) Act 2002.

3. Can you please tell me the normal maximum amount that Glasgow University is prepared to pay in relocation expenses.

4. If your policy on relocation expenses is on your website can you please send me a link to this part of your website otherwise can you please send me a copy of the policy

The information requested, (points 3 and 4 above), is currently accessible from the following location:

<http://www.gla.ac.uk/services/humanresources/policies/p-z/relocation/>

Though the University of Glasgow does hold the information that you have requested, the information is exempt under section 25 of the Freedom of Information (Scotland) Act 2002, as it is otherwise accessible.

5. Can you please tell me how many times the normal maximum amount for relocation expenses has been exceeded since October 2003, what the actual amount paid has been and when it was authorised and when it was paid. Can you please also tell me in each case how the decision to pay in excess of the normal maximum amount was taken and who authorised it.

The University has estimated that the cost of responding to your request, (point 5), will exceed the fee limit as set out in the Freedom of Information (Fees for Required Disclosure) (Scotland) Regulations 2004. As a result, we are not obliged to provide a response. The fee limit set down by the Regulations is £600, and in this instance this equates to a combination of staff time capped at a rate of £15 per hour plus the reproduction of documents at the rate of 30p per A4 sheet. It is estimated that in order to reproduce the information requested would take more than £600.

Please be advised that a modified request will be given due consideration. Any modification of your request will be treated as a new request for the purposes of the Freedom of Information (Scotland) Act 2002.

The supply of documents under the terms of the Freedom of Information (Scotland) Act 2002 does not give the applicant or whoever receives the information any right to re-use it in such a way that might infringe the Copyright, Designs and Patents Act 1988 (for example, by making multiple copies, publishing or otherwise distributing the information to other individuals and the

public). The Freedom of Information (Scotland) Act 2002 (Consequential Modifications) Order 2004 ensured that Section 50 of the Copyright, Designs and Patents Act 1988 ("CDPA") applies to the Freedom of Information (Scotland) Act 2002 ("FOISA").

Breach of copyright law is an actionable offence and the University expressly reserves its rights and remedies available to it pursuant to the CDPA and common law. Further information on copyright is available at the following website:

<http://www.ipo.gov.uk/copy.htm>

Your right to seek a review

Should you be dissatisfied with the way in which the University has dealt with your request, you have the right to require us to review our actions and decisions. Please refer to the Review Procedure (<http://www.gla.ac.uk/services/dpfoioffice/policiesandprocedures/foisa-complaintsandreview/>) for further information. All complaints regarding requests for information will be handled in accordance with this procedure.

Yours sincerely,

Data Protection and Freedom of Information Office