



27 April 2009

Gordon Neill Esq

EDINBURGH RESEARCH AND INNOVATION LTD

The University of Edinburgh
1-7 Roxburgh Street
Edinburgh EH8 9TA
Scotland

Telephone +44 (0)131 65

Fax +44 (0)131 65

<http://www.research-innovation.ed.ac.uk>

Dear Mr Neill

**FREEDOM OF INFORMATION REQUEST
MR DEREK WADDELL – BUSINESS PLANNING**

I refer to your e-mail of Monday 30 March 2009 timed at 15:34:07 to the University of Edinburgh FOI office.

Edinburgh Research and Innovation Limited (“ERI”), whilst a separate legal entity, is treated as part of the University of Edinburgh (“UOE”) Corporate Services Group (“CSG”).

As part of the overall UOE annual planning process, ERI, along with other parts of CSG, is required to prepare a summary planning submission of its aims and objectives for the following year, for consolidation into the overall CSG planning document.

This document in turn is then considered alongside similar planning submissions from the three Colleges and the other support Groups and is used to determine the overall UOE resource allocation for the coming year.

I attach copies of the ERI planning submissions to the CSG Director for 2006/07, 2007/08 and 2008/09; however I have to advise you that these are high level documents and do not contain the level of detail that you were looking for, and as a consequence we are unable to provide the information that you requested.

ERI is responsible for delivering research support and commercialisation services for the UOE and its activities are in line with two of the three strategic aims of the UOE contained in the UOE Strategic Plan (http://www.planning.ed.ac.uk/Strategic_Planning/SP2008-12/StrategicPlan.pdf) - excellence in Research and excellence in commercialisation and Knowledge Exchange. This is a key document which informs all of the activities of the University.

Mr. Waddell as Chief Executive Officer of ERI is subject to the direct line management of the UOE Director of Corporate Services, who in turn reports to the University Principal, and

Edinburgh Research and Innovation Limited

A subsidiary company of the University of Edinburgh. Registered in Scotland No. SC148048. VAT Registration No. 592 9507 00
Registered Office at Old College South Bridge Edinburgh EH8 9YL

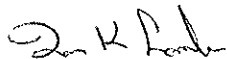
The University of Edinburgh is a charitable body, registered in Scotland, with registration number SC005336

accounts for his activities directly to him. On one of the foreign trips previously advised to you¹, Mr. Waddell was also accompanied by his line manager.

Mr. Waddell meets with his line manager on a regular basis and a range of issues are discussed at these meetings. However no formal cases are prepared in advance to justify any trips that are made – such matters would be dealt with verbally. The University, therefore, does not hold a written record of the information you requested.

If you are dissatisfied with this response, you may ask the University to conduct a review of this decision. To do this, please contact the University in writing (including by fax, letter or email) or in some other recorded form (e.g. audio or video tape), describe the original request, explain your grounds for dissatisfaction, and include an address for correspondence. You have 40 working days from receipt of this letter to submit a review request. When the review process has been completed, if you are still dissatisfied, you may ask the Scottish Information Commissioner to intervene.

Yours sincerely



Ian K Lamb
Company Secretary
Edinburgh Research and Innovation Limited

¹ Trip to San Francisco March 2007